



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, June 16, 2016, 6:00 p.m.,
Eaton Regional Education Service Agency, Board Room
1790 E. Packard Highway
Charlotte, MI 48813

Staff Present:

Stacia Chick, Mary Clissold, Chuck Dougherty, Aleshia Echols, Sara Lurie, John Peiffer,
Jennifer Stanley, Gwenda Summers

Public Present:

Blanca Bayles
Marshall Bayles
Linda Mattson, Advocate
Elizabeth Pratt, NAMI

Excused:

Stephen Manchester (advance notification)
Maxine Thome
Chris Swope (advance notification)

Call to Order:

The meeting was called to order at 6:08 p.m. by Vice Chairperson, Kay Pray. No quorum present.

Roll Call:

Joe Brehler, Paul Palmer, Kay Pray, Kay Randolph-Back, Jim Rundborg, Kam Washburn

Previous Meeting Minutes:

Kay Randolph-Back pointed out that Stephanie Tighe was listed in the “staff present” section of the minutes and was also listed under the “public present” section. Aleshia noted that although Stephanie is a CMHA-CEI staff member, she requested to have public comments for the purposes of distributing the Charter House brochures. For that reason, the minutes

reflected as stated above. However, at Ms. Randolph-Back's request, Aleshia Echols will remove Stephanie Tighe under the "public present" section.

Due to the fact that there was not a quorum present, no further action was taken.

Adoption of Agenda:

Item 1, entitled: Resolution, under New Business, regarding Posting of Public Meeting Notice designating the CMHA-CEI Executive Administrative Assistant, Aleshia Echols as the responsible party for assuring postings of public meeting notices; and an addition of item #2, under Recipient Rights, entitled: Desired outcomes for the RRO & Recommendations to the CMHSP Board were requested to be added to the Agenda.

Due to the fact that there was not a quorum present, no further action was taken.

Public Comment on Agenda Items:

None.

Mid-State Health Network Update:

None.

Chairperson, Carol Koenig arrived at 6:10 p.m.

Vice Chair, Kay Pray called a 10 minute recess and invited public and committee members to enjoy the refreshments provided by Jolly Java, CSDD., served by John Fauver.

Raul Gonzales arrived at 6:15 p.m.

Previous Meeting Minutes:

MOVED by Kay Pray and SUPPORTED by Jim Rundborg to approve the meeting minutes of May 19, 2016 removing Stephanie Tighe under the "public present" section.

MOTION CARRIED unanimously.

Adoption of Agenda

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer to adopt the meeting agenda adding Item 1, entitled: Resolution, under New Business, regarding Posting of Public Meeting Notice designating the CMHA-CEI Executive Administrative Assistant, Aleshia Echols as the responsible party for assuring postings of public meeting notices; and an addition of item #2, under Recipient Rights, entitled: Desired outcomes for the RRO & Recommendations to the CMHSP Board were requested to be added to the Agenda.

MOTION CARRIED unanimously.

Chief Executive Officer (CEO) REPORT:

Paul Palmer presented materials he received during this attendance at the Disability Policy Seminar held April 11 – 13 2016 in Washington, D.C. Highlights from this presentation included the following:

- Critical Issues Facing People with Disabilities and their family members
- How Advocates Advance Their Policy Agenda
- What to Expect in Federal Funding of Disability Programs
- What to Expect in Federal Education Policy
- Community Living, Home & Community Based Settings
- ABLE Act Improvements, Education, Federal Funding, Social Security

In closing, Paul Palmer reiterated that there is still a lot of work that needs to be done (i.e. additional handicap accessible accommodations in public places, etc.)

Diane Holman and Jennifer Stanley arrived at 6:35 p.m.

Sara Lurie provided the following updates:

- **FY17 DHHS Budget Recommendations Section 298 Replacement Language**
Ms. Lurie reported that the House language was selected as the replacement language of choice, and at the last stakeholder workgroup meeting, the group brainstormed and identified fifty design elements that needed to be narrowed down to (5) like and (2) dislikes. Those elements will be forwarded to DHHS who will then be responsible for moving the design elements and core values forward into a plan for legislative review by January, 2017.
- **GF Reallocation Implementation**
- **Section 928 – Local match**

BUSINESS ITEMS:

Program and Planning

New Revenue Contract: Ingham County Health Department

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with the Ingham County Health Department to provide telephone consultation to the Nurse Practitioners dedicated to medical services in the

Ingham County Jail. The contract period is from June 1, 2016 through September 30, 2016, with the annual amount not to exceed \$16,000.

MOTION CARRIED unanimously.

New Expense Contract: Home Health Care Angels, LLC

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Jim Rundborg that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Home Health Care Angels, LLC, to purchase Community Living Supports and Respite Services for the period of June 1, 2016 through September 30, 2016 and pay according to the rate schedule below for those services / goods.

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children’s Waiver, CLS, and Respite*	\$16.68/hr.	\$25.04/hr.
CLS-Hab. Waiver /B3*	\$14.64 or \$16.68/hr.*	\$21.92 or \$25.04/hr*

*Rate varies depending on the support needs of the individual served. A per diem rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual’s level of care and need.

MOTION CARRIED unanimously.

New Expense Contract: Pine Rest Sequoia Home and Pine Rest Christian Mental Health Services

Please note that this contract is retroactive from April 25, 2016.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Pine Rest Christian Mental Health services to purchase Residential, Case Management, and other behavioral services as authorized in the treatment plan, for the period of April 25, 2016 through September 30, 2016, and pay the rates listed below.

PROCEDURE CODE	SERVICE DESCRIPTION	RATE(S)
H2016	Sequoia Residential Program (Community Living Supports)	\$290.95 Per Diem
S9976	Sequoia Program SSI	\$27.83 Per Diem
T1020	Sequoia Program- (Personal Care)	\$37.10 Per Diem

T1017	Targeted Case Management	\$53.55
90792	Initial Psychiatric Assessment	\$230.45
T1001	RN-Health Assessment	\$199.20 per encounter
T1002	RN -Health Services	\$38.70**
90832	Individual Therapy (16-34 minutes)	\$85.00 per 20-44 minutes
90834	Individual Therapy (35-52 minutes)	\$115.00 per 45-74 minutes
90853	Group Therapy (1.5 hour session)	\$34.30
99212-99215	Medication Review	\$73.95
H2015	Comprehensive Community Support Services	\$3.88 per 15 minute unit

MOTION CARRIED unanimously.

Finance Committee

Amended Revenue Contract: Michigan Department of Corrections, Office of Community Corrections – Probation Residential Services

ACTION:

MOVED by Joseph Brehler and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize the amended contract with the Michigan Department of Corrections – Office of Community Corrections to provide Probation Residential Services for FY 2016 with an additional allotment of \$58,000, bringing the total amount for this fiscal year to \$238,000.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Greater Lansing Housing Coalition (GLHC) – Walnut Street Apartments, Lansing

ACTION:

MOVED by Joseph Brehler and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract renewal with the Greater Lansing Housing Coalition to provide supportive peer support services for the residents of Walnut Street Apartments, located at 517 N. Walnut Street, Lansing, MI, for the period of July 1, 2016 to June 30, 2017 and receive up to \$30,000 for those services.

MOTION CARRIED unanimously.

Contract Extension: St. John Pharmacy

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a 3-year contract extension with St. John Pharmacy for the period of October 1, 2016 through September 30, 2019.

MOTION CARRIED unanimously.

Acceptance of Steady State Budget Projections for Fiscal Year 2016/2017

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) accepts the Steady State Budget Projections for Fiscal Year 2016/2017.

MOTION CARRIED unanimously.

Human Resources

Second Quarter EEO Report

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) accepts the Second Quarter EEO Report from the period of January 1, 2016 through March 31, 2016.

MOTION CARRIED unanimously.

Second Quarter Labor Relations Grievance Report

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) accepts the Second Quarter Labor Relations Grievance Report from the period of January 1, 2016 through March 31, 2016.

MOTION CARRIED unanimously.

Recipient Rights Quarterly Report: January 1, 2016 – March 31, 2016

ACTION:

MOVED by Kay Pray and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to accept the Recipient Rights Quarterly Report for the period of January 1, 2016 through March 31, 2016.

MOTION CARRIED unanimously.

Desired Outcomes for the RRO and Recommendations to the CMHSP Board

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to approve the 2016 “Desired Outcomes for the Recipient Rights Office” and the 2016 “Recommendations to the CMHSP Board”. These recommendations will be submitted as part of the CEI Recipient Rights Annual Report to the Michigan Department of Health and Human Services Office of Recipient Rights.

MOTION CARRIED unanimously.

Building and Sites Ad Hoc Committee

John Peiffer, Properties and Facilities Manager reported to the board that we still have some following up to do with the City of Lansing Public Works Department before we start the building expansion project, however the resolution was passed for the sanitary sewer line to be relocated and all adjustments to associated easements to nearby storm line were incorporated into that same resolution.

In addition, Mr. Peiffer reported that the Ingham County Board of Commissioners passed the resolution needed for the CMH 10 Million dollar bond. However, there is a 45 day referendum in place during the sale of the bond. Therefore, at this point, a decision will need to be made as to whether CMH would like to set a start date sometime in August, considering winter construction which could add an additional \$90,000 to \$100,000 to the project cost or delay the start date until Spring, 2017. There will be a Building and Sites Ad Hoc Committee meeting scheduling in mid July to discuss options further.

Information only item.

OLD BUSINESS:

None.

NEW BUSINESS:

Resolution

Regarding Posting of Public Meeting Notice

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) approve the resolution regarding posting of public meeting notices designating the CMHA-CEI

Executive Administrative Assistant, Aleshia Echols as the responsible party for assuring postings of public meeting notices.

MOTION CARRIED unanimously.

PUBLIC COMMENT:

Linda Mattson introduced herself as an advocate of Mental Health. She announced that she will be joining the Charter House Advisory Committee and working closely with Stephanie Tighe, Charter House Coordinator. Ms. Mattson stated that she has a passion for helping people, and that she has eighteen individuals in her building that “the Lord blessed her with to assist them with various needs”. Ms. Mattson gave a brief example of an incident that she observed recently of a young woman who was in her 3rd trimester of pregnancy, who apparently had some mental health challenges. Ms. Mattson’s heart went out for this young woman as she witnessed her lying out in the grass obviously confused and needing assistance. It was at that point that Ms. Mattson immediately made a phone call to the police and requested to have someone come out and transport this young lady to the hospital for medical/mental health care for herself and the unborn child. Ms. Mattson stated that this is just an example of the fact that people are not getting the help that they need, which is her number one concern.

Blanca Bayles introduced herself and her husband Marshall Bayles and commented that they came with Ms. Mattson tonight to the meeting to voice their thankfulness for medication and services that both she and her husband have received in the past. Ms. Bayles expressed a sincere interest in giving back to the community and requested assistance in finding a place where they can go and possibly help others.

Ms. Mattson commented on how fortunate the Lansing community is to have the Charter House Clubhouse and stated that Eaton County Mental Health residents do not have a Clubhouse to attend where they can participate in several activities and functions throughout the day and where they can receive services. Ms. Mattson inquired as to whether or not it might be possible to have Eaton County residents transported to the Lansing Charter House for service?

Sara Lurie, CEO for Community Mental Health Authority of Clinton, Eaton and Ingham Counties stated that she will follow-up with Charter House Clubhouse in Lansing to see if arrangements can be made to transport Eaton County residents who are interested from Eaton County to Charter House Lansing and report back to Ms. Mattson.

Elizabeth Pratt, NAMI Lansing assured those present that she will continue to be actively involved with Sparrow Hospital as well as present at the upcoming Board of Directors Access Ad Hoc Committee Meeting at CMHA-CEI on Monday, June 20, 2016 where she will continue to advocate, educate, support and provide encouragement.

Ms. Pratt announced the NAMI, Lansing Picnic on Wednesday, June 22 at the Central Park Pavillion in Okemos, near the clock Tower from 5:00 – 7:30 p.m.

Adjournment:

The meeting was adjourned at 7:48 p.m. The next regularly scheduled Board meeting will be Thursday, July 21, 2016, 6:00 p.m., 812 E. Jolly Road, Conference Room G11-C.

Minutes submitted by:

Aleshia Y. Echols

Executive Administrative Assistant