



Program and Planning Committee Members

Raul Gonzales, Chairperson
Al Platt, Vice Chairperson
Jason White
Joe Brehler
Tim Hanna
Dianne Holman
Paul Palmer

PROGRAM & PLANNING COMMITTEE AGENDA

Monday, November 18th, 2024

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

***Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – October 14th, 2024**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

PROGRAM AND PLANNING COMMITTEE BUSINESS ITEMS:

- *5. New Expense Contract: Umbrellex Behavioral Health Services, LLC
– Drew Kersjes**
- *6. New Expense Contract: Community Living Supports, Respite, and Clinical
Services – Loving Hands Homecare Agency – Drew Kersjes**
- *7. New Expense Contract: Looking Glass Adult Foster Care LLC – Drew Kersjes**
- *8. Convulsive Therapy Policy 3.5.03 – Dr. Jennifer Stanley**
- 9. Unfinished Business**
 - a. Crisis Stabilization Unit Update**

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.

10. New Business

11. Public Comment

12. Adjournment



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, October 14th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Al Platt

Dianne Holman

Tim Hanna

Jason White

Joe Brehler

Committee Members Excused:

Paul Palmer, Raul Gonzales

Staff Present

Darby Vermeulen, Drew Kersjes, John Peiffer, Leslie Bartlett, Elise Magen, Dr.

Jennifer Stanley, Shana Badgley

Other Board Members Present:

Dwight Washington

Program and Planning Committee Meeting
October 14th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Vice Chairperson Raul Gonzales at 5:31 p.m.

Previous Meeting Minutes:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna to approve the Program and Planning Committee meeting minutes of September 9th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Jason White to adopt the agenda of October 14th, 2024.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Expense Contract: DBT Institute of MI, PLCC DBA DBT Institute (Crisis Residential)

This is an additional Crisis Residential to add to CEI's roster. Shana said there is a waiting list for B homes on the AMHS side.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to contract with DBT Institute of MI, PLCC DBA DBT Institute to purchase crisis

residential services at the rates indicated below for the period of October 1, 2024 through September 30, 2025.

Hospital	Service Description	Billing Code	Unit	Rate**
DBT Institute of MI, PLCC DBA DBT Institute	Crisis Residential	H0018	Per Diem	\$1,200.00

MOTION CARRIED unanimously.

New Expense Contract: M&T Care AFC

Drew Kersjes presented this standard A home residential contract. A site visit has been completed. Drew stated this is six-bed home. Joe wondered if we have an A contract waiting list? Drew said no, there are probably 30 total beds in A contracts with CEI. Drew said there are three to four people waiting for B home beds, zero on the medical side.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Medhanie Debru including the provider’s licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of September 19, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
M & T AFC	5400 Park Lake Road, East Lansing, MI 48823	AS330418130

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70

MOTION CARRIED unanimously.

New Revenue Contract: Substance Abuse and Mental Health Services Administration (SAMHSA) - Congressionally Directed Spending (CDS) Grant – Senator Peters

Sara Lurie said we presented this for the Community Project grant and were awarded dollars. We are going to expend as many Stabenow Community Project dollars as possible this year; the dollars from the Peters Community Project will likely be carried into next year.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to accept Substance Abuse Mental Health Administration Congressionally Directed

Spending grant (Senator Peters) award funds for the budget period of September 30, 2024 through September 29, 2025 for a total of \$1,972,000.

MOTION CARRIED unanimously.

Unfinished Business

a. CSU Update

John Peiffer presented an update on the Crisis Stabilization Unit. All due diligence on the bond has been completed. The bond is currently sitting in the 45-day referendum period. As of 10/23, we will be able to move forward. We are probably looking at a 20-year payback on this bond.

Facilities planning as far as colors and finishes are wrapping up. The selections need to be taken to Director's Group and the Consumer Advisory Committee.

Critical items that are currently being worked on include the development of the purchase agreement and condo agreement. Sub-contractor bid selections are in process with Grainger Construction, and the pre-construction and demolition package is under review pending approval by CEI. John is hoping some demolition can begin in early November. Construction will likely begin at the end of December. Right now, the projected completion date with Grainger is 2/3/2026, which John is hoping to move up. He will work with Grainger to tighten this schedule.

John then shared the preliminary project schedule for the construction of the CSU. He shared that construction of each floor will take approximately 200 days.

Shana shared what she learned at Network 180 regarding recruiting staff for the CSU. She is hopeful folks will be hired by 10/1/2025. Shana said the training program will consist of a lot of hands-on training. Sara said we are planning to do a groundbreaking, potentially on 11/25, with Senator Stabenow in attendance. Branding needs to be completed by this time. The title does have to have the word "crisis" in it. The PR subcommittee has a meeting this weekend, and Piper and Gold is going to review timelines around the groundbreaking.

b. CAC Representative Selection Update

Sara Lurie was happy to report that all of the work that has been done to prepare CAC to represent themselves at the Board of Directors meetings has been completed. The CAC only had one applicant, Daniel Arnold, and he was unanimously voted in as the representative. Daniel will serve a one-year term. The CAC is going to delay the election of an alternate a bit so more folks can meet the six-month membership requirement, and maybe others will show interest in being the alternate. The first Board meeting (October) will mostly just be an introduction. In subsequent months, the CAC will bring a report to the Board. Sara said the CAC was fully engaged in this process and had to make a lot of important decisions for it along the way.

New Business

None

Public Comment

None

The meeting was adjourned at 6:08 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, November 18th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

**Darby Vermeulen
Finance Administrative Assistant**



Agenda Item: Program and Planning Committee
Agenda Item #P-5

Month, Year: November, 2024

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Residential

Agenda Item Title: New Expense Contract: Umbrellex Behavioral Health Services, LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase specialized residential services from the adult foster care provider listed below for the period of November 1, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Provider Name: Umbrellex Behavioral Health Services, LLC

Facility Name: Umbrellex 200

Facility Address: 340 E Euclid St, Jackson, MI 49203

License #: AS380418753

The expense of this contract is reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support the contract are Medicaid, Healthy Michigan Plan (HMP), Habilitative Supports Waiver (HSW), Medicaid Spend-down/Deductible, State General fund dollars and other Community Mental Health Services Programs (CMHSP) through County of Financial Responsibility (COFR) agreements, and Local funding. The expense of the contract is reflected in the various contract residential line items of the AMHS and CSDD residential budgets. The contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Services provided under this contract include a range of residential care to MI and DD adults defined by one of three levels of service intensity. Overall, the provider is

reimbursed at the same rate for each level of care. Occasionally, rates are supplemented to reflect additional costs such as day treatment transportation or an exceptional level of care based on consumer needs.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Bianca Wilson including the provider’s licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of November 1, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
Umbrellex 200	340 E. Euclid St. Jackson, MI 49203	AS380418753

Fee Schedule			
Service Description	Billing Code	Unit	Rate
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$915.00



Agenda Item: Program and Planning
Agenda Item #P-6

Month, Year: November, 2024

Major Program: Community Services for the Developmentally Disabled,
Families Forward

Component Program: Life Consultation and Families Forward

Agenda Item Title: New Expense Contract: Community Living Supports, Respite,
and Clinical Services – Loving Hands Homecare Agency

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Community Living Supports (CLS), Respite Services, and other services as indicated, for the period of December 1, 2024 through September 30, 2025 from Loving Hands Homecare Agency.

The revenue and expense of this contract is reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support this contract are from Medicaid and the State Plan. The CLS expenses of this contract are reflected in the Contract Client line item of the Life Consultation Alternative Supports, Children's Waiver, and Children's Alternative Services budget. The Respite Services are reflected in the Contract Client line item of the Respite budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Community Living Supports are provided by aides in the home or community setting to increase or maintain personal self-sufficiency, increase skills, build social skills and relationships, as well as participate in the community. Respite services help the consumer's primary caregivers by providing them with short-term, intermittent support and relief to assist in maintaining the goal for the individual to live in their family home. Respite care through these contracts can be provided in the consumer's home, the home of a friend or relative, or in the community. Family Training and Non-Family Training provide family focused services to family or support staff for the purpose of assisting the family in relating to, caring for, and/or living with an individual receiving services. Families and consumers

may choose their provider from those agencies meeting the qualifications of CMHA-CEI's provider panel.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Loving Hands Homecare Agency to purchase services indicated at the rates below for the period of December 1, 2024 through September 30, 2025.

Agency Name	Address	Service
Loving Hands Homecare Agency	802 S. Main Street, Unit A Eaton Rapids, MI 48827	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83
Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80

Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07
Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98
Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	UR	HM		15 Minute	*= \$2.37 x 4 / 5

RESPITE - Level 1, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.53
RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	UR	HM		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
RESPITE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPITE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPITE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPITE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPITE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPITE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPITE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPITE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34

RESPITE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis



Agenda Item: Program and Planning Committee
Agenda Item #P-7

Month, Year: November, 2024

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Residential

Agenda Item Title: New Expense Contract: Looking Glass Adult Foster Care LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase specialized residential services from the adult foster care provider listed below for the period of September 19, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Provider Name: Meaghan Rinaldi
Facility Name: Looking Glass AFC
Facility Address: 109 E Randolph, Lansing, Michigan 48823
License #: AS330418366

The expense of this contract is reflected in CMHA-CEI's FY 2024-25 budget. The revenue sources that support the contract are Medicaid, Healthy Michigan Plan (HMP), Habilitative Supports Waiver (HSW), Medicaid Spend-down/Deductible, State General fund dollars and other Community Mental Health Services Programs (CMHSP) through County of Financial Responsibility (COFR) agreements, and Local funding. The expense of the contract is reflected in the various contract residential line items of the AMHS and CSDD residential budgets. The contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Services provided under this contract include a range of residential care to MI and DD adults defined by one of three levels of service intensity. Overall, the provider is

reimbursed at the same rate for each level of care. Occasionally, rates are supplemented to reflect additional costs such as day treatment transportation or an exceptional level of care based on consumer needs.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Looking Glass Adult Foster Care LLC including the provider’s licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of September 19, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
Looking Glass AFC	109 E Randolph, Lansing, Michigan 48823	AS330418366

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70



Agenda Item: Program and Planning Committee
Agenda Item #P-8

Month, Year: November, 2024

Major Program: All Programs

Component Program: All CMH Programs

Agenda Item Title: Convulsive Therapy Policy 3.5.03

SUMMARY OF ISSUE:

The Convulsive Therapy Policy 3.5.03 contained specific detail regarding the requirements for approval of such treatment that is not required by MSHN, the Michigan Mental Health Code, MDHHS, or other state agencies. This detail imposed unnecessary restrictions on use of electroconvulsive therapy. The Authorization of Electroconvulsive Therapy (ECT) Procedure has already been revised to remove these restrictions, and this policy revision will bring the policy and the procedure into alignment. The revised Convulsive Therapy Policy meets the standards of both MSHN and the Michigan Mental Health Code.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the revised Convulsive Therapy Policy 3.5.03.

Status **Pending** PolicyStat ID **16568731**



Origination 05/1985
Last Approved N/A
Effective Upon Approval
Last Revised 10/2024
Next Review 1 year after approval

Owner Jennifer Stanley:
Medical Director
Area Clinical Policies
References Medical and
Nursing
Services

Convulsive Therapy Policy, 3.5.03

I. Purpose:

To assure that convulsive therapy is administered only when medically indicated and with appropriate consent procedures.

II. Policy:

A consumer may be treated with electroconvulsive therapy only as part of a current plan of service. Medical necessity for the procedure shall be documented. The Medical Director, or his/her designee may be consulted in regard to the necessity at the discretion of Utilization Management staff.

CMHA-CEI shall notify a minor or an advocate designated by the minor of the right to object to a procedure. Documentation of this notification, including the date and time notified, shall be placed in the clinical record.

CMHA-CEI staff shall assist a minor or an advocate designated by the minor who objects to an electroconvulsive procedure in properly submitting the objection to a court of competent jurisdiction.

Because of its greater safety, and ease of administration and control, electroconvulsive therapy (instead of chemically induced convulsive therapy) will be the standard convulsive treatment technique.

III. Responsibilities:

N/A

IV. Monitor and Review:

This policy is reviewed **annually** by the Medical Director. It is monitored by accrediting bodies and regulatory agencies as applicable.

V. References:

N/A

VI. Related Policies and Procedures:

[Authorization of Electroconvulsive Therapy \(ECT\) Procedure, 3.5.03](#)

[Consent to Treatment and Services Policy, 3.3.09](#)

[Consent to Treatment and Services Procedure, 3.3.09](#)

VII. Applicable Audit Standards:

N/A

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Approval Signatures

Step Description	Approver	Date
QI	Michael Gardyko: Quality Improvement Specialist	Pending
Medical Director	Jennifer Stanley: Medical Director	10/2024