



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

BOARD OF DIRECTORS MEETING MINUTES

March 21, 2019

6:00 p.m., G11-C

Community Mental Health Authority
812 E. Jolly Road
Lansing, MI 48910

Staff Present:

Shana Badgley, Sharon Blizzard, Heather Caldwell, Stacia Chick, Deborah Delcamp, Aleshia Echols, Joanne Holland, Sara Lurie, Melissa Misner, John Peiffer, Jennifer Stanley, Ericanne Spence, Gwenda Summers, Joyce Tunnard, Casey Weddell

Excused: Karla Block

Public Present

Daniel Arnold, Sherry Begehly, Denise King, Janice Masters, Elizabeth Pratt, Terri Wood,

Union Representation

Jeff Fleming

Call to Order

The meeting was called to order by Dianne Holman at 6:04 p.m.

Roll Call

Joe Brehler, Dale Copedge (6:06 p.m., arrival), Raul Gonzales (6:28 p.m., arrival), Dianne Holman, Paul Palmer, Al Platt, David Pohl, Kay Pray, Jim Rundborg, Kay Randolph-Back, Emily Stivers, Chris Swope

Excused

None.

Previous Meeting Minutes:

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kay Pray to approve the meeting minutes of February 21, 2019 as written.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Dianne Holman and SUPPORTED by Jim Rundborg to approve the meeting Agenda for March 21, 2019.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

Terri Wood – Written comments presented to Board Secretary. A copy will be given to the Board Chair for review and response. Copies available upon request.

Ms. Wood talked about the alleged evasion, misleading and broken words that the parents of transitions have been going through over the closing of transitions. As parents/guardians and advocates, I am asking you to step back and reassess what is happening to transitions. Because if you lose one consumer, or they are forced to choose from two established program which they already said isn't a fit, your new initiative is a failure. Ms. Woods presented a copy of an Adverse Benefit Determination Notice, terminating services, effective March 21, 2010. Medical Necessity stated you have not attended or participated in your authorized services since April 22, 2015. CMH cannot continue to authorize services for you if you are not involved. She feels that this letter is a form of retaliation and plans to contact Mid State Health Network.

Mid-State Health Network Update

Joe Brehler reported that Mid State Network(MSHN) met on March 5, 2019. Highlights from the meeting include the following:

- Action Item, Approval of Consent Agenda which passed. MSHN reported that they are financially sound.
- This area has qualified for a bonus. \$4.2 million distributed to CMHA-CEI.
- MSHN adding 2 new staff members to fulfill obligations to meet HCBS compliance rules.

Kay Pray inquired about her and Joe Brehler's Reappointment/Replacement due to receiving the Notice of Term Expiration today (March 21, 2019). A copy was emailed to Aleshia Echols at 11:30 a.m., this morning.

ACTION: MSHN Reappointment/Replacement for Kay Pray and Joe Brehler will be discussed at the April 18, 2019 Executive Committee Meeting during Committee Appointment Assignments for term effective May 1, 2019 – April 30, 2020.

CEO Report

Sara Lurie introduced Gwenda Summers, Families Forward, Program Director. Gwenda Summers introduced Deborah Delcamp, TFCO Clinical Coordinator who presented the Treatment Foster Care Oregon. Highlights from the TFCO presentation included the following:

This evidenced based treatment for children and families was developed in Eugene, Oregon. Michigan Department of Health and Human Services is partnering with consultants in Oregon (TFCO purveyors) and Wayne State University to bring this evidenced based treatment to Michigan. CMHA-CEI is 1 of 2 sites chosen in Michigan which offers alternatives to institutional, residential, and group care placements for children.

- Who is this treatment for,
- Treatment vs Placement,
- Summary of Services,
- What is the role of Therapeutic Parent,
- Where are we now,
- Therapeutic Parents & Recruitment,
- How can you help, help us recruit Therapeutic Parents,
- What is the role of a Therapeutic Parent,
- Where are we now,
- Therapeutic Parents & Recruitment,
- How can you help, Help us recruit Therapeutic Parents.

ACTION: TFOC Brochures distributed to interested board members. Board Member, Dale Copedge requested to have a CMHA-CEI, TFCO table at the Juneteenth Celebration, NAACP. Board Member, Chris Swope suggested presenting at Rotary Club meetings, and union halls.

CEO Update Announcements Included:

- CEO, Sara Lurie distributed copies of her Senate Community Health/Human Services Committee Testimony dated March 21, 2019 (copies on file and available upon request).
- CEO, Sara Lurie reported that Senator Stabenow visited CMHA-CEI on March 18, 2019 and toured several of the clinical program, interacted with board members, staff and consumers along the way, visited Jolly Java, Crisis Services, TRC, FF,

Children's Services and Adult Crisis Services and Urgent Care Programs and Detox services stressing how services will be enhanced by the CCBHC grant, met Linda Vail, Birch Health Center, shared information about how the grant will enhance our care coordination and wellness coaching, then met with members of Charterhouse and Consumer Advisory Council. A photo of Debbie Stabenow's visit was circulated for board member review. There were over 60 Charter House members present who had an opportunity to interact with the Senator and ask questions, etc. This photo is also on Senator Stabenow's Facebook page and will also be posted on CMHA-CEI's page as well.

- Additionally, Ms. Lurie reported that the Grant Administrator was hired and started in February, 2019, and the infrastructure is in place. However, we are working on realigning timelines and objectives and are already behind with what we wrote into the grant although the certification is going well. The first wave was effective April 1, 2019. We are starting to practice flow using data collected before opening the doors.
- CEO, Sara Lurie presented both Dianne Holman and Chris Swope with recognition plaques. Ms. Holman received a plaque for her service over the past year in the capacity of CMHA-CEI Board Chair during this year of turmoil in the area of HCBS Compliance, Strategic Planning, Receipt of CCBHC grant, and Chris Swope received recognition for twenty years of dedicated and committed service on the CMHA-CEI Board of Directors. Sara Lurie thanked Mr. Swope for staying on board during her first 3 years and helping to problem solve, counsel, and providing a historical perspective. All members of the board as well as the Leadership team were in agreement that Mr. Swope will be sorely missed. Mr. Swope talked about how he was recruited by OPEIU. He shared how exciting it has been for him to serve on this board. Shared that he has grown and developed over the years and learned a lot. He passed the torch to Joe Brehler who will now be the longest serving member of the board.

Program & Planning Committee

Suicide Assessment and Prevention Policy 3.3.19

ACTION:

MOVED by Kay Randolph-Back and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors approve the revised Suicide Assessment and Prevention Policy 3.3.19.

MOTION CARRIED unanimously.

Consumer Advisory Council Recommended Appointee

ACTION:

MOVED by Kay Randolph-Back and **SUPPORTED** by Chris Swope that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors recommends the appointments of following individual named to serve as member of the Consumer Advisory Council.

Carol Babbert-2-year term to expire on 9/30/2021.

MOTION CARRIED unanimously.

Finance Committee

Expense Contract Amendment: Peckham, Inc.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to amend the existing contract for three additional months beginning April 1, 2019 and ending June 30, 2019. By purchasing janitorial services from Peckham, Inc. located at 3510 Capital City Blvd Lansing, MI 48906-2102 in Ingham County, their employees will provide janitorial cleaning services for Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) at both 812 East Jolly Road, and 1305 Jolly Road locations in Lansing Michigan, 48910. This is for the period of April 1, 2019 through June 30, 2019 at a rate of \$21,284.35 per month.

MOTION CARRIED unanimously.

Expense Contract Lease Renewal: 201 Railroad, St. Johns

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to lease space at 201 Railroad, St Johns containing 7272 square feet, from Huntington Bank 5555 Cleveland Ave., GW1097, Columbus Ohio 43231 and pay the following lease rates for the next three years:

The rental rates for the period reflect a 2% increase per year per article (35) of the existing lease and those rates will be effective as follows:

| Term | Monthly Rate | Annual Rate |
|------------------|--------------|-------------|
| 4/1/19 – 3/31/20 | \$5,955.83 | \$71,470.00 |
| 4/1/20 – 3/31/21 | \$6,074.92 | \$72,899.00 |
| 4/1/21 – 3/31/22 | \$6,200.00 | \$74,400.00 |

MOTION CARRIED unanimously.

Revenue Contract Renewal Amendment: Ingham County Health Department

ACTION:

MOVED by Joe Brehler and SUPPORTED by Chris Swope that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to renew a contract with the Ingham County Health Department and provide 7.0 FTE staff and .75 FTE clinical supervision to support the behavioral health program embedded within the eight Ingham County Health Department Clinics for the retroactive period of October 1, 2018 through September 30, 2019 and receive \$720,000 for those services.

MOTION CARRIED unanimously.

Expense Contract Amendment: Habilitation Supports Waiver – Environmental Modification Home Management Company, LLC

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to amend the contract with Home Management Company, LLC at the total cost identified below for Environmental Modifications for the period of 1/1/19 to 9/30/19.

RATE SCHEDULE

| Service | Code & Modifier | Rate | Unit |
|--|-----------------|-------------|-------------|
| Environmental Modification (Habilitation Supports Waiver Service) | S5165 HK | \$26,155.18 | Per Service |

MOTION CARRIED unanimously.

Expense Contract Amendment: Applied Behavior Analysis (ABA) Services

ACTION:

MOVED by Joe Brehler and SUPPORTED by Jim Rundborg that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to amendment to current contracts with the following providers at the rates listed below, for the period of March 1, 2019 through September 30, 2019.

| | | |
|---|--|--|
| ABA Insight | 6267 Webster Church Road, Dexter, Michigan 48130 | |
| ABA Pathways | P.O. Box 633 Lakeland, MI 48143 | |
| Autism Centers of Michigan | 1363 Douglas Drive, Suite 104 Traverse City, Michigan 49696 | |
| Centria Healthcare | 41521 W 11 Mile Road, Novi, Michigan 48375 | |
| Comprehensive Early Autism Services | 306 N. Kensington Ave. La Grange Park, IL 60526 | |
| Gateway Pediatric Therapy, LLC | 32100 Telegraph Road, Suite 185 Bingham Farms, MI 48025 | |
| Hope Network | 3075 Orchard Vista Dr. SE, PO. Box 890, Grand Rapids, Michigan, 49518 | |
| Michigan State University – Early Learning Institute | 325 West Grand River, East Lansing, Michigan 48842 | |
| Novel Responses | 526 West Centre Avenue, Portage, Michigan, 49024 | |
| Residential Option, Inc. | 2400 Science Parkway, 2nd floor Okemos, MI 48864 | |
| Total Spectrum | 650 W. Grand Ave., Ste. 207 Elmhurst, IL 60126-1025 | |

| Code | Service Description | Reporting Units | Provider Type | BCBA | BCaBA | QBHP | LP/LLP | BT |
|----------|---|-----------------|----------------------------------|---------|---------|---------|---------|---------|
| 97151 | ABA Behavior Identification Assessment | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$48.00 | \$34.00 | \$48.00 | \$48.00 | |
| 0362T | ABA Behavioral Follow-up Assessment | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$30.00 | \$21.25 | \$30.00 | \$30.00 | |
| 97153 | ABA Adaptive Behavior Treatment | per 15 minutes | BCBA, BCaBA, QBHP, LP/LLP, or BT | \$15.00 | \$15.00 | \$15.00 | \$15.00 | \$12.50 |
| 97154 | ABA Group Adaptive Behavior Treatment | per 15 minutes | BCBA, BCaBA, QBHP, LP/LLP, or BT | \$4.29 | \$4.29 | \$4.29 | \$4.29 | \$3.93 |
| 97155 | ABA Clinical Observation and Direction of Adaptive Behavior Treatment | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$30.00 | \$21.25 | \$30.00 | \$30.00 | |
| 97155-GT | ABA Clinical Observation and Direction of Adaptive Behavior Treatment, telepractice | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$30.00 | \$21.25 | \$30.00 | \$30.00 | |

| | | | | | | | | |
|---------|--|----------------|----------------------------------|---------|---------|---------|---------|---------|
| 97156 | ABA Family Behavior Treatment Guidance | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$30.00 | \$21.25 | \$30.00 | \$30.00 | |
| 97156GT | ABA Family Behavior Treatment Guidance, telepractice | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$30.00 | \$21.25 | \$30.00 | \$30.00 | |
| 97157 | ABA Multiple Family Behavior Treatment Guidance | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$12.00 | \$8.50 | \$12.00 | \$12.00 | |
| 97158 | ABA Adaptive Behavior Treatment Group | per 15 minutes | BCBA, BCaBA, QBHP, or LP/LLP | \$18.57 | \$6.07 | \$8.57 | \$8.57 | |
| 0373T | ABA Exposure Adaptive Behavior Treatment | per 15 minutes | BCBA, BCaBA, QBHP, LP/LLP, or BT | \$30.00 | \$30.00 | \$30.00 | \$30.00 | \$27.50 |

MOTION CARRIED unanimously.

Human Resources Committee

First Quarter EEO Report

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties accept the First Quarter EEO Report from the period of October 1, 2018 through December 31, 2018.

MOTION CARRIED unanimously.

First Quarter Labor Relations Grievance Report

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Emily Stivers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties accept the First Quarter Labor Relations Grievance Report from the period of October 1, 2018 through December 31, 2018.

MOTION CARRIED unanimously.

Consumer Advisory Council

Raul Gonzales reported the following updates from CAC:

- Several members of CAC participated on the interview panel for open seat on the council,
- Consumer Satisfaction data presented at this month's meeting by Joyce Tunnard, QCSRR, Program Director,
- CAC Members met new CCBHC Grant Reviewer, Tracy Speier,
- Next month previewing three Tri-County Lifesavers Suicide Prevention Coalition Project Videos,
- Less involvement by non-members of the Council, good attendance

Recipient Rights Committee

Quarterly Report: July 1, 2018 – September 31, 2018

ACTION:

MOVED by Paul Palmer and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties accept the Recipient Rights Quarterly Report for the period of July 1, 2018 – September 31, 2018.

MOTION CARRIED unanimously.

Quarterly Report: October 1, 2018 – December 31, 2018

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties accept the Recipient Rights Quarterly Report for the period of October 1, 2018 – December 31, 2018.

MOTION CARRIED unanimously.

Executive Committee

Recipient Rights Committee Vice Chair Appointment

ACTION:

MOVED by Paul Palmer and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the appointment of Tina Bertram as Vice Chair of the Recipient Rights Committee.

MOTION CARRIED unanimously.

Old Business

None.

New Business

MDHHS \$0.25 Direct Care Worker Increase

ACTION:

MOVED by Joe Brehler and SUPPORTED by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to agree to the \$0.25 hourly wage increase for directly employed Direct Care Worker qualifying positions and increase contractor rates for the services as listed below, per MDHHS April 2019 Behavioral Health Medicaid Capitation Rate Amendment beginning April 1, 2019.

Eligible DCWs:

| Service Description | Codes / Time |
|---|--------------------------------------|
| Unlicensed Community Living Supports (CLS) in Independent Living/Own Home | H2015 – 15 minutes H0043 Per Diem |
| Licensed Residential Community Living Supports (CLS) | H2016 per day |
| Personal Care in Licensed Specialized Residential Setting | T1020 per day |
| Respite Care | T1005 -15 minutes H0045 per day |
| Respite | S5151 – 15 minutes |
| Community Living Supports/Respite Care- Therapeutic Camping | T2036 per day T2037 per session |
| Skill Building | H2014 – 15 minutes |
| Supported Employment | H2023 – 15 minutes |
| Out of Home Pre-Vocational | T2015 per hour |

MOTION CARRIED unanimously.

Laptop Purchase

Discussion ensued based on an inquiry regarding Cyber Security Training.

Joanne Holland, CIO reported that Josh Siwek, Network & Support Manager is responsible for Cyber Security Training and sends information out to all employees regarding security training and what to look for with attachments, etc.,

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Jim Rundborg that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to purchase laptop computers from Dell Computer and pay \$86,895.50.

MOTION CARRIED unanimously.

Public Comment

Daniel Arnold spoke about the three departments who receive grievances: Customer Service, Recipient Rights and Access. Mr. Arnold said that he is very thankful for all of the services provided by CMHA-CEI. He said that he believes that mental health consumers are not sick, they are just special and shared his website for his book: <https://www.amazon.com/Super-Hero-Manual-Daniel-Arnold/dp/1499276419>.

Adjournment

The meeting was adjourned at 7:08 p.m. The next meeting is scheduled for Thursday, April 18, 2019, 812 E. Jolly Road, G11-C, Lansing, MI beginning at 6:00 p.m.

Minutes Submitted by:

Aleshia Echols

Executive Administrative Assistant

