



**BUDGET HEARING MEETING
HYBRID MEETING
MINUTES**

**Community Mental Health Authority-Clinton, Eaton, Ingham Counties
812 E. Jolly Road, Atrium
Lansing, MI 48910
Thursday, August 22, 2024
6:00 pm**

Staff Present (Via Zoom)

Shana Badgley, KC Brown, Amy Rottman

Excused

Jennifer Stanley

Staff Present (In-Person)

Jana Baylis, Karla Block, Aleshia Echols Joanne Holland, Sara Lurie, Elise Magen, Sue Panetta, Gwenda Summers

Public Present (In-person)

Elizabeth Pratt, NAMI

Public Present (via Zoom)

None.

Union Representation

Sharon Taylor, Local 459 President

Call to Order:

The meeting was called to order by Board Finance Chair, Tim Hanna at 5:00 pm.

Roll Call:

Maxine Thome, Joe Brehler, Dwight Washington, Ryan Sebolt, Al Platt, Timothy Hanna

Board Member(s) Attending via Zoom

Paul Palmer at his residence in Ingham County

Excused:

Dale Copedge, Dianne Holman, Raul Gonzales, Paula Yensen, Jason White

Adoption of Meeting Agenda:

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the August 22, 2024 Budget Hearing Meeting Agenda as written.

MOTION CARRIED unanimously.

Priority Needs and Planned Actions CY24-25

Quality, Customer Services & Recipient Rights Director, Elise Magen presented the Priority Needs and Planned Actions highlighting the following:

- CMHSPs are required to complete an annual assessment of community need. To accomplish this, each CMHSP:
 - Annually conducts a consumer satisfaction survey
 - Annually reviews data related to request for services
 - Annually reviews community data sets around population trends, Medicaid enrollment, homelessness, employment, health conditions, and other county-level data related to key demographics and population factors
 - Solicitation of input and feedback from stakeholder and community partners every two years by conducting stakeholder survey
 - Review data and feedback and develop a list of Priority Needs and Planned Actions for the next two years – CMHA-CEI will provide MDHHS an update in Spring 2025.

Priority Needs and Planned Actions 2024 - 2025:

1. **Affordable and Appropriate Housing Homelessness**
 - a. Continue to work with community partners on housing options for individuals we serve
 - b. Continue to add capacity to our provider network to offer additional housing options.
2. **Increase Access to Services to Those in Crisis**
 - a. CMHA-CEI plans to open a Crisis Stabilization Unit
 - b. CMHA-CEI has secured several streams of start-up funding for both staffing and renovations for the CSU
 - c. Create workgroups and utilize the expertise of consultants to develop internal workgroups. Each workgroup has its own charter with action steps.
 - d. Will participate in MDHHS CSU Certification workgroup and the MDHHS CSU pilot learning cohort.
3. **Increase Access to Outpatient Mental Health Care Services**
 - a. CMHA-CEI is continuing to increase access to care through our clinics utilizing the CCBHC model.
 - b. CMHA-CEI will continue to increase CCBHC services and work with MDHHS to be re-certified as a CCBHC.
 - c. CMHA-CEI will work to increase outreach to underserved populations.
4. **Build Stronger Community Support and Partnerships**
 - a. CMHA-CEI will continue to collaborate with local health departments.
 - b. CMHA-CEI will continue to collaborate with community agencies to work to fully address the identified behavioral-health needs of our community.
 - c. A goal in our Culture of Health Plan, is to expand upon behavioral-health prevention, promotion, public relations, and community outreach opportunities.
5. **Build Workforce Capacity**
 - a. HR will form internal cross teams to focus on recruitment and retention.
 - b. Review the past recruitment and retention plan to evaluate effectiveness and create action plan for updates.
 - c. CMHA-CEI MSU Scholars Program steering committee will reconvene to review feedback from students, MSU faculty, and CMHA-CEI staff to identify potential improvements to processes, agreements, and support provided to participants and staff.

Board Member, Joe Brehler inquired as to how many open positions? CEO, Sara Lurie advised that as of today there were: 49.

Fiscal Year 2025 Budget Presentation

Amy Rottman presented an overview of the preliminary 2024 – 2025 FY budget. Revenue highlights included:

- Management is projecting large Revenue and Expenses increases.
- Medicaid and Healthy MI dollars are expected to increase in 2025 but the State has not finalized the actuarially determined rates.
- Projecting \$3.7 million dollars less for CCBHC in 2025, due to PPS1 rate reduction. Reduction in CCBHC, PPSM rate based on cost reports that we do every two years. Pending review and approval at the state level
- Salary and wage increase are related to:
 - CCBHC: State has added additional requirements, which will require more staff. Some impacted services are Mobile Crisis Response and Peer support services.
 - Initial operations for CSU: Adding staff to begin operations toward the end of FY 2025.
- Contracted services are increasing – expanding on a few contracts to meet service demands in residential and ABA services.

Amy referred members back to the narrative which explains some of the above point in detail.

Other items to Consider:

There are several known potential MDHHS projects and outside factors that may have an impact on the FY2025 budget, however, the specific impact is unknown at this time. These include:

- Washtenaw County lawsuit
- MichiCANS – Will affect utilization across the system
- EVV
- Earned Sick Time Act – MI Supreme Court – Increase amount of sick time all employers offer staff. Provider network. Has not yet been quantified. Not yet included in this budget.

In summary, we have an increase revenue and expense budget. It is preliminary. We would be recommending a final budget next month following discussion regarding increases.

FY 2025 Budget – Bucket Report Summary

As we present the financial statement, we want to share budget bucket report summary, based on projected revenue from Mid-State.

- We do expect that capitation revenue will likely exceed expenses.
- Projected \$18.8 million dollars to be returned MSHN. Services: Inpatient, ABA and Residential services.
- Under the CCBHC column: Daily Visit Revenue, CEI retains any surplus. However, any deficits, are responsible to make up the difference.

In 2025, we believe we will need to use CCBHC, due to decrease in CCBHC revenue and increase in expenses, and are projecting to serve more of the uninsured population, which is approximately about \$4.1 million dollars, stating the following:

- GF projection is expected to have a surplus.
- Local Activity: Expect about a \$3 million dollar surplus, in total, \$925,000 loss.
- Projected net position ending in 2024: \$13.2 million dollars

Board Member inquired as to what the recommended net position balance?

Sue Panetta advised that the unfunded non-Medicaid portion is around \$7 million dollars. We advise that CEI have net position to cover approximately 2 years of the unfunded amounts which is projected in the \$14 million. This budget will get CEI to a position that and will cover approximately 2 years.

Public Comment:

None.

Board Comment

None.

Conclusion

None.

Adjournment

The meeting adjourned at 5:43 p.m. The next Annual Budget Meeting is scheduled for Thursday, August 21, 2025 beginning at 5:00 p.m., and will take place at CMHA-CEI, 812 E. Jolly Road, Lansing, MI 48910.

Minutes Submitted by:

Aleshia Echols, Executive Administrative Assistant

