



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
VIRTUAL MEETING
MINUTES
Thursday, April 16, 2020
6:00 p.m.**

Staff Present:

Shana Badgley, Sharon Blizzard, Karla Block, Stacia Chick, Aleshia Echols, Joanne Holland, Sara Lurie, Ericanne Spence, Jennifer Stanley, Gwenda Summers, Joyce Tunnard

Excused: None.

Public Present

Elizabeth Pratt, NAMI

Union Representation

None.

Call to Order

The meeting was called to order by Board Chair, Paul Palmer at 6:01 p.m.

Roll Call

Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington

Excused

**Dianne Holman
Maxine Thome**

Previous Meeting Minutes:

ACTION

MOVED by Kay Randolph-Back and SUPPORTED by Jim Rundborg that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the meeting minutes of February 20, 2020 with the following amendment:

- **Page 10, remove narrative of resolution entitled: Expense Contract Renewal: MI Department of Career Development and amend with the following narrative of resolution Expense Contract Renewal: Michigan Department of Energy and Labor & Economic Growth, Michigan Rehabilitation Services to be consistent with motion contract narrative language.**
- **Bottom of page 11, top of page 12 under: Kay Randolph-Back CMHAM Winter Conference Report Out; third bullet reads:**

A proposal shared by Alan Bolter, CMHAM Associate Director from the Center of Medicaid Services that stated that states cannot use *tax dollars* to draw down funds from the federal match.

Correction, should read: *dollars that are not regular tax dollars.*

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington

Dianne Holman and Maxine Thome excused.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Jim Rundborg that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the agenda of April 16, 2020 with the addition of Revenue Contract Amendment: Michigan Department of Corrections under Finance Committee, business item #2., changing all other action item numbers sequentially.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Public Comment

None.

Mid State Health Network Update

Joe Brehler reported that the next MSHN Board of Directors Regular Business Meeting is scheduled for the first Tuesday in May (May, 5, 2020) at 7:00 p.m., and will be held virtually. No additional information to report at this time.

Verbal CEO Report

CEO, Sara Lurie acknowledged and commended the dedication of the Directors Group who have stepped up and spent countless hours planning (including weekends and after hours) to help move the agency along quickly and get us through these times of crisis providing guidance and support which has helped to stabilize and position the agency to provide innovative essential services safely and support the community and staff during these challenging times and times of uncertainty.

Additionally, CEO, Sara Lurie thanked the union leadership and those staff identified as essential workers including those who have volunteered who stand on the front-line daily to provide services during the COVID-19 pandemic.

A newly implemented COVID-19 newsletter has been designed and is housed on the Intranet to provide daily updates.

Redesign

CEO, Sara Lurie reported that MDHHS has been very busy keeping up with COVID-19 community health matters and therefore are not directly focused on the redesign. The word is that they will be putting out their next iteration of the redesign at one point. CMHAM is planning to convene a group to review the next iteration of the proposal.

CCBHC

CEO, Sara Lurie reported that there are two Michigan CCBHC demonstration sites. CMHA-CEI is one of the demonstration sites and was recently notified by SAMSHA that we were awarded an additional two-year, \$4 million dollars' expansion grant, effective May 1, 2020 which will overlap for about 5 months with the existing grant. This is good news which will allow us to continue providing services to non -

Medicaid recipients and expanding health integration efforts. We are really excited about this new award.

Program & Planning Committee

New Expense Contract: Home Management Company – Environmental Modification, Habilitation Supports Waiver

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Home Management Company at the total cost identified below for Environmental Modifications for the retroactive period of February 1, 2020 to September 30, 2020.

RATE SCHEDULE

Service	Company	Code & Modifier	Rate	Unit
Environmental Modification (Habilitation Supports Waiver Service)	Home Management Company	S5165 HK	\$24,928.40	Per Service

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

FY20 Mid-State Health Network Corporate Compliance Plan & FY20 CMHA-CEI Corporate Compliance Plan

MOVED by Raul Gonzales and SUPPORTED by Jim Rundborg that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the adoption of the FY20 Mid-State Health Network Corporate Compliance Plan and the FY20 CMHA-CEI Corporate Compliance Plan.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

New Expense Contract: Residential Type a Contract Healing Rivers, LLC

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Jim Rundborg that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with Corinthia Calhoun, Healing Rivers LLC, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase residential services at the per diem rates of \$40.42 (Level I), \$61.75 (Level II), and \$83.08 (Level III), for actual usage, for the period of March 1st, 2020 through September 30, 2020.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Finance Committee

Expense Contract Renewal: AT&T 1 Gigabit Internet Connection

ACTION:

MOVED by Joe Brehler and SUPPORTED by Emily Stivers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to renew its contract with AT&T for Internet services for the period of April 1, 2020 to March 31, 2023, for a total amount of approximately \$87,516.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Revenue Contract Amendment: Michigan Department of Corrections

ACTION:

MOVED by Joe Brehler and SUPPORTED by Dale Copedge that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) ratify CEO Signature Authority exercised to accept the extended contract for the Michigan Department of Corrections. This amendment extends the existing contract dates from April 1, 2020 through May 31, 2020.

Ratification Vote:

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Expense Lease Renewal: 9120 Eaton Hwy, Roxand Township

ACTION:

MOVED by Joe Brehler and SUPPORTED by Emily Stivers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to lease 9120 Eaton Hwy in Mulliken from William and Barbara Alberts, husband and wife, for the period of June 1, 2020 through May 31, 2023 at a monthly rate of \$1728.00 per month.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

New Revenue Lease: Airport Road Group Home

ACTION:

MOVED by Joe Brehler and SUPPORTED by Emily Stivers that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI as landlord to lease the property at the Airport Road Home, 13768 Airport Road Lansing, Michigan, 48906, in Clinton County to Central State Community Services, Inc. whose address is 2603 W. Wackerly Street Suite 201, Midland, Michigan, 48640 for the period of April 8, 2020 through September 30, 2021 and receive the following as lease revenue: Tenant, Central State Community Services, Inc., shall pay (CMHA-CEI) the annual sum of Twenty-Seven Thousand Eight Hundred Seventy-Five Dollars and 25/100 cents (\$27,875.25) at the monthly rate of: Two Thousand Three Hundred Twenty-Two Dollars and 94/100 cents (\$2,322.94) per month to be received on or before the first of each month.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Revenue Lease Renewal: 1507 Jerome Street Lansing, Michigan

ACTION:

MOVED by Joe Brehler and SUPPORTED by Jim Rundborg that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI as landlord to renew the revenue lease contract of the property at 1507 Jerome Street, Lansing, Michigan to tenant Theresa Biron whose address is 1507 Jerome Street, Lansing, Michigan for the period of May 1, 2020 through April 30, 2025 and receive the following as revenue:

Twelve Thousand Four Hundred Eighty Dollars (\$12,480) per year in equal monthly installments of One Thousand Forty and 00/100 Dollars (\$1040) during the term of this lease for a total of Sixty-Two Thousand Four Hundred and 00/100 Dollars (\$62,400) during the 60-month period.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

1305 Jolly Road - Convert Warehouse Space to Conference Space

ACTION:

MOVED by Joe Brehler and SUPPORTED by Dwight Washington that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to complete the following:

Contracts:

Community Mental Health Authority of Clinton, Eaton and Ingham Counties:

- 1) Enter into an expense Contract Service Agreement with: Anderson Air Conditioning, Inc 201 Hosmer Street Lansing Michigan 48912 to install additional HVAC Equipment and Duct Work for the amount of \$11,225.
- 2) Enter into an expense Contract Service Agreement with: Centennial Electric P.O. Box 490 Potterville Michigan 48876 to install new lighting, outlets, electrical system support to HVAC for the amount of \$14,750.

Purchasing Materials:

Purchasing building materials from various local suppliers: Gypsum Supply, Sherwin Williams, Lansing Tile and Mosaic, Johnson Controls, Delau Fire and Metal Frames for the amount of \$26,000.

Funding:

Community Mental Health Authority of Clinton, Eaton and Ingham Counties utilize the Fixed Asset Reserve Budget for funding this project and in doing so capitalize the expense over 15 years at a rate of \$3,465 per year.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Temporary Enhanced Pay

ACTION:

MOVED by Joe Brehler and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to pay eligible employees enhanced pay. This means a \$2.00 per hour increase above their rate of pay to all staff providing essential face to face services, and a \$4.00 per hour increase above their rate of pay to staff providing direct care to consumers with symptoms and/or those diagnosed with COVID-19, effective April 4, 2020 through May 1, 2020. The Board of Directors will authorize management to extend this temporary pay arrangement monthly thereafter if the Stay-Home executive order continues or other related state emergency actions are in effect.

Discussion

Kay Randolph-Back shared that the State of Michigan is addressing this matter at a regional level and looking into providing Direct Care Workers (DCW) with an increase in pay. However, at this time, CEI cannot mandate that providers pass the wage

increases along to their DCW or require attestation. Additional information should be forthcoming regarding this matter.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Executive Committee

Slate of Officers

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize the following Slate of Officers for term effective April 1, 2020 – March 31, 2021:

**Paul Palmer (Chair), Ingham County Appointment
Joe Brehler (Vice Chair), Eaton County Commissioner
Al Platt (Secretary) Ingham County Appointment**

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

In compliance with Governor Whitmer’s Executive Order regarding the Open Meetings Act 2020-15, for all Board and Committee meetings until further notice, CMHA-CEI will provide the following temporary measures to help us get through this difficult time:

Roll Call Vote

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Dwight Washington that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham

Counties (CMHA-CEI) authorize CMHA-CEI at a meeting held electronically to vote by roll call.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Methods for Members of the Public to Communicate/Enabling Participation

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to allow the following methods to be used for members of the public who have a comment they wish to share with the Board of Directors and/or Committee members in advance however are unable to attend in person or electronically during the time allotted for public comment, to submit their comments by US mail to 812 E. Jolly Road, Lansing, MI, ATTN to the appropriate Board and/or Committee Secretary or via email.

When emailing, include the subject of the public comment in the subject line of the email and attach a copy of the written statement. Email addresses for each Board and/or Committee Administrative Assistant/Secretary has been provided below:

Board Committee Executive Administrative Assistant, Aleshia Echols
at echols@ceicmh.org.

Finance Committee Administrative Secretary, Darby Vermeulen
at vermeule@ceicmh.org

Program and Planning Committee Administrative Secretary, Darby Vermeulen
at vermeule@ceicmh.org

Recipient Rights Committee Secretary, Lynn McLaughlin at mclaughl@ceicmh.org

Human Resources Administrative Secretary, Kylie Wieber at wieber@ceicmh.org

The 3-minute Public comment time limit will be enforced.

Enabling Participation

Members of the public body and members of the public participating electronically will be considered present at the meeting and may participate as if physically present at the meeting.

Enabling participation at the meeting by persons with disabilities (i.e. persons with intellectual and developmental disabilities and physical disabilities). Please contact the appropriate Board and/or Committee Administrative Assistant/Secretary for assistance as needed. List of Assistants provided above.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Board and Committee Meeting Protocol Going Forward

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize virtual regular Board and Committee meetings. This temporary measure protocol shall remain in effect throughout the COVID-19 pandemic emergency "Stay Home, Stay Safe" Executive Order 2020-21 issued by Governor Gretchen Whitmer.

Discussion

Raul Gonzales made a request to add the Consumer Advisory Council to the list of Board and Committee meetings that could be held virtually as it was necessary to cancel the April meeting. CEO, Sara Lurie advised that although CAC reports to the board, it is not a board committee and expressed concerns she has pondered surrounding the ability to continue meeting during COVID-19 due to the fact that many of the CAC members do not have access to the technology required to hold a virtual meeting. However, agreed that she would work with staff to have them research further to see if it might be a possibility to move forward using the dial-in capabilities for the upcoming May meeting.

ACTION: Sara Lurie will schedule some time to speak with Raul Gonzales to discuss the possibilities further once staff have had an opportunity to explore options.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Chief Executive Officer Signature Authority for Contract Amendments without Board Approval

ACTION:

MOVED by Joe Brehler and SUPPORTED by Al Platt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to withdraw the Amended Motion authorizing the Chief Executive Officer of CMHA-CEI Signature Authority for all Contracts without Board Approval. This temporary measure protocol shall remain in effect throughout the COVID-19 pandemic emergency "Stay Home, Stay Safe" Executive Order 2020-21 issued by Governor Gretchen Whitmer.

Motion to withdraw Amended Motion Vote:

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Human Resources

First Quarter EEO Report

ACTION:

MOVED by Dwight Washington and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) accept the First Quarter EEO Report from the period of October 1, 2019 through December 31, 2019.

Discussion

Chief Human Resources Officer, Sharon Blizzard requested to amend the motion language correcting the Fourth Quarter reference and replacing it with First Quarter. Correction made in the motion language.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back,

Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

First Quarter Labor Relations Grievance Report

ACTION:

MOVED by Dwight Washington and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) accept the First Quarter Labor Relations Grievance Report from the period of October 1, 2019 through December 31, 2019.

Discussion

Chief Human Resources Officer, Sharon Blizzard requested to amend the motion language correcting the Fourth Quarter reference and replacing it with First Quarter. Correction made in the motion language.

MOTION PASSED with 10 votes in favor. **Members Present:** Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Recipient Rights Quarterly Report: October 1, 2019 – December 31, 2019

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) accept the Recipient Rights Quarterly Report for the period of October 1, 2019 – December 31, 2019.

MOTION PASSED with 10 votes in favor. **Members Present:** Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

Consumer Advisory Council

Raul Gonzales announced that the April CAC meeting was canceled due to COVID-19. Kay Randolph-Back encouraged members of the board to review a copy of the March 5th, CAC Snapshot report enclosed in the board packet for updates. Highlights from the March CAC meeting included the following:

Creating a Welcoming Environment: Jolly Road Lobby Signage/Able Eyes:

Feliz Rodriguez, Diversity & Inclusion Officer, presented to the CAC the plans that the agency has to create a more welcoming environment to the agency, especially the Jolly Road lobby area. A new welcome sign that the council gave input on will be displayed.

Able Eyes has been contracted to create a 360 virtual video focusing on the Jolly Road lobby. This will assist visitors and current consumers the opportunity to explore what the building and lobby area looks like before coming to the building, to help reduce anxiety.

2020 Census Subcommittee Project:

Becki West shared highlights and provided updates on planning of the 2020 Census events.

Regional Consumer Advisory Council (MSHN):

The RCAC reviewed their policy and charter (by-laws) at their meeting on February 4, 2020. It is anticipated that those currently representing CMHA-CEI will be reappointed, depending on their term. Additionally, there may be vacant positions which need to be filled with new representatives. CMHA-CEI has 3 positions on the RCAC and 1 of the 3 positions needs to be filled by a local CAC member. Reappointed and new members will begin in June.

Newsletter Development: 1st Edition: April 2020:

The first edition of the new newsletter, "Voices" will begin publication and be ready for distribution in April 2020. The first issue will include Simone's spotlight story from the Annual Report, 2020 Census, CMHA-CEI Board of Directors and upcoming events.

Walk-A-Mile in My Shoes T-Shirt:

The Walk a Mile in My Shoes t-shirt design contest has begun and will end on March 27, 2020. This contest is open to anyone that receives services at CMHA-CEI and staff members.

ACTION: The next regular CAC meeting is scheduled for May 7, 2020 from 3:30 – 5:00 p.m., and will be held virtually.

Community Access Committee

Dianne Holman reported that the March 30th meeting was canceled due to COVID-19. The next meeting is scheduled for Monday, May 18, at 5:30 p.m., and will be held virtually.

Building and Sites Ad Hoc Committee

Paul Palmer inquired as to the necessity of scheduling a Building & Sites meeting in the near future. Sara Lurie reported that the March 18, 2020 meeting was canceled due to COVID-19 and that any Building & Sites pressing matters will be addressed in Program & Planning Committee meeting or Finance Committee, as needed.

UNFINISHED BUSINESS

None.

New Business

Executive Committee Amended Motion Discussion:

CEO Signature Authority for all Contracts without Board Approval

Board Vice Chair, Joe Brehler advised that no further action was required due to the approval issued earlier by the board at the request of past Board Chair, Jim Rundborg under Executive Committee, business action item entitled: Chief Executive Officer Signature Authority for Contract Amendments without Board Approval requesting to withdraw Amended Motion entitled: Chief Executive Officer of CMHA-CEI Signature Authority for all Contracts without Board Approval authorizing the Chief Executive Officer of CMHA-CEI Signature Authority for all Contracts without Board Approval.

Public Comment

None.

Adjournment

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) adjourn the meeting of Thursday, April 16, 2020 at 7:10 p.m.

Discussion

New Board Chair, Paul Palmer commended CEO, Sara Lurie and the Directors Group for doing a good job and keeping him informed regarding new business item matters.

MOTION PASSED with 10 votes in favor. Members Present: Joe Brehler, Dale Copedge, Raul Gonzales, Adam Matson, Al Platt, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Emily Stivers, Dwight Washington.

Dianne Holman and Maxine Thome excused.

The next meeting is scheduled for Thursday, May 21, 2020, and will be held virtually beginning at 6:00 p.m.

Minutes Submitted by:

**Aleshia Echols
Executive Administrative Assistant**