



Program and Planning Committee Members

Raul Gonzales, Chairperson
Al Platt, Vice Chairperson
Joe Brehler
Dianne Holman
Tim Hanna
Paul Palmer

Finance Committee Members:

Joe Brehler, Chairperson
Tim Hanna, Vice Chairperson
Ryan Sebolt
Kay Randolph-Back
Dianne Holman

PROGRAM & PLANNING AND FINANCE COMMITTEE

AGENDA

Monday, December 11th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

***Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – November 8th and November 13th**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

PROGRAM AND PLANNING COMMITTEE BUSINESS ITEMS:

- *5. New Expense Contract: HMCo Environmental Modification, Hab. Support Waiver, (HSW) – John Peiffer**
- *6. New Revenue Contract: Michigan Department of Health and Human Services – Gwenda Summers**
- *7. New Expense Contract: Loving Care & Comfort (MJB2) LLC – Shana Badgley**
- *8. New Expense Contract: Bronson Behavioral Health Hospital – Shana Badgley**
- 9. Unfinished Business**
 - a. Strategic Planning Update**
 - b. CAC Dialogue Sessions Update**

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.

10. New Business

FINANCE COMMITTEE BUSINESS ITEMS:

- *11. Expense Contract Renewal (Rate Increase): Neuropsychiatric Hospitals, LLC
– Shana Badgley**
- *12. Revenue Contract Renewal: Clinton County - ICYOU Program
– Gwenda Summers**
- *13. Expense Contract Renewal: Respite Services – Camps – Karla Block**
- *14. Revenue Contract Renewal: Mid-State Health Network Spenddown Payment
For Clubhouse Activities – Sue Panetta**
- *15. Municipal Employees’ Retirement System (MERS) Defined Benefit and
Defined Compensation Plan Resolution Establishing Authorized Signatories
for MERS Contracts and Service Credit Purchase Approvals – Sue Panetta**
- *16. Amended Budget for Fiscal Year 2023/2024 – Sue Panetta**
- 17. Medicaid Revenue Update – For Information Only – Sue Panetta**
- 18. Unfinished Business**
- 19. New Business**
- 20. Public Comment**
- 21. Adjournment**



Community
MENTAL HEALTH
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PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, November 13th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales

Al Platt

Tim Hanna

Dianne Holman

Paul Palmer via Zoom – South Lansing, MI

Committee Members Excused:

Joe Brehler

Staff Present

Darby Vermeulen, Sara Lurie, Karla Block, Dr. Jennifer Stanley, Gwenda Summers,
Jana Baylis, Joyce Tunnard

Other Board Members Present:

None

Program and Planning Committee Meeting
November 13th, 2023

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Public Present:

Luna Brown - CAC

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Al Platt to approve the Program and Planning Committee meeting minutes of October 9th, 2023.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED by Al Platt to adopt the agenda of November 13th, 2023.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Expense Contract: HMCo Environmental Modification, Children's Supports Waiver (CSW)

Karla Block presented in John Peiffer's absence. She said we complete home and vehicle modifications on a regular basis.

ACTION:

MOVED by Al Platt and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a

new contract with HMCo at the total cost identified below for Environmental Modifications for the period of November 20, 2023 to May 30, 2024.

RATE SCHEDULE

Service	Company	Code & Modifier	Rate	Unit
Environmental Modification (Children’s Supports Waiver Service)	HMCo	S5165	\$12,062.20	Per Service

MOTION CARRIED unanimously.

New Expense Contract: Heartland Center for Autism (Child Caring Institute)

This is a residential support for children on the spectrum. The provider is fairly new; other CMHs have been using them. We don’t have many similar supports for autism.

ACTION:

MOVED by Al Platt and SUPPORTED by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Heartland Center for Autism to purchase Autism Residential CLS (H2016) service and pay \$1400 per diem for the retroactive period of October 1, 2023 to September 30, 2024.

MOTION CARRIED unanimously.

New Expense Contract: Illuminate ABA Therapy

Karla said CEI is adding another provider to the ABA panel.

Luna said a concern from folks in the autism community is to make sure that punishment isn’t being used to correct behavior during ABA. She wants to

ensure CEI isn't using such providers. Karla fully agreed, and said her predecessor very much held the philosophy of a "culture of gentleness", and that philosophy continues today. CEI continues to vet providers to make sure they fit our culture.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Ivy Rehab for Kids to provide the services at the rates listed below, for the retroactive period of October 19, 2023 through September 30, 2024.

ABA Service Rates									
Code	Modifier	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	AH, HN, HO, HP, U5	ABA Behavior Identification Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
0362T	AF, AG, AH, HN, HO, HP, SA	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	AF, AG, AH, HM, HN, HO, HP, SA, TD, U7	ABA Adaptive Behavior Treatment, individual	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.90	\$15.90	\$15.90	\$15.90	\$14.03
97154	AF, AG, AH, HM, HN, HO, HP, TD, SA, UN, UP, UQ, UR, US, U7	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$5.19	\$5.19	\$5.19	\$5.19	\$4.83
97155	AH, HN, HO, HP, AF, AG, SA	ABA Clinical Observation and Direction of Adaptive	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	

		Behavior Treatment							
97156	AH, HN, HO, HP, AF, AG, SA	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97157	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	
97158	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Adaptive Behavior Treatment Social Skills Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	AF, AG, AH, HM, HN, HO, HP, SA	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.90	\$22.25	\$30.90	\$30.90	\$28.40

MOTION CARRIED unanimously.

New Expense Contract: Haven is Your Home Care

Gwenda Summers presented this new contract for another CLS provider. Gwenda said Families Forward is beginning to branch out to use contracted providers and not only in-house providers.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Haven is Your Home Care to purchase services Community Living Supports (CLS), Respite Services, and other services as indicated

at the rates below for the retroactive period of October 1, 2023 through September 30, 2024.

Service Title	Billing Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.66
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.38
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.64
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.30
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*\$2.30 x 4/5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*\$2.30 x 4/Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.26
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.69
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.86
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.46
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*\$2.46 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*\$2.46 x 4/Number of Consumers Served
CLS - Level 1 – Holiday **	H2015	TV			15 Minute	\$7.78
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.62

Program and Planning Committee Meeting
November 13th, 2023

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.51
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$2.98
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*\$2.98 x 4/5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*\$2.98 x 4/Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.72
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.08
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.82
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.24
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*\$3.24 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*\$3.24 x 4/Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.66
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.38
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.64

CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.30
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.30 x 4/5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.30 x 4/Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.26
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.69
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CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.46 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.46 x 4/Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$7.78
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.62
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.51
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$2.98
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*\$2.98 x 4/5

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CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.72
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.08
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.82
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.24
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*\$3.24 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*\$3.24 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1	T2027				15 Minute	\$5.66
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.38
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.64

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.30
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*\$2.30 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*\$2.30 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2	T2027				15 Minute	\$6.26
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.69
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.86
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.46
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*\$2.46 x 4/5

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OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*\$2.46 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1 - Holiday **	T2027	TV			15 Minute	\$7.78
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.62
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.51
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$2.98
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*\$2.98 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*\$2.98 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.72

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OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.08
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.82
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.24
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*\$3.24 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*\$3.24 x 4/Number of Consumers Served
RESPIRE - Level 1	T1005	HM			15 Minute	\$5.66
RESPIRE - Level 1, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.38
RESPIRE - Level 1, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.64
RESPIRE - Level 1, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.30
RESPIRE - Level 1, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.30 x 4/5
RESPIRE - Level 1, 6+ Consumers Served	T1005	HM	US		15 Minute	*\$2.30 x 4/Number of Consumers Served
RESPIRE - Level 2 Specialized	T1005	HM			15 Minute	\$6.26

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RESPIRE - Level 2 Specialized, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.69
RESPIRE - Level 2 Specialized, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.86
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RESPIRE - Level 2 Specialized, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.46 x 4/5
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RESPIRE - Level 1 - Holiday **	T1005	HM	TV		15 Minute	\$7.78
RESPIRE - Level 1, 2 Consumers Served - Holiday **	T1005	HM	TV	UN	15 Minute	\$4.62
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RESPIRE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	HM	TV	UN	15 Minute	\$5.08
RESPIRE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	HM	TV	UP	15 Minute	\$3.82

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RESPIRE - Level 2 Specialized, 4 Consumers Served - Holiday **	T1005	HM	TV	UQ	15 Minute	\$3.24
RESPIRE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	HM	TV	UR	15 Minute	*\$3.24 x 4/5
RESPIRE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	HM	TV	US	15 Minute	*\$3.24 x 4/Number of Consumers Served

Rates are dependent on the support needs of the Consumer served as established by the CMHA-CEI Level of Care.

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

For consumers that are not enrolled in the Habilitation Supports Waiver, use modifier UJ with H2015 for CLS provided during consumer sleep hours at night, effective 1/1/2021.

For consumers with the Habilitation Supports Waiver, T2027 must be reported during the consumer's usual sleep hours.

*Rate varies depending on the number of Consumers served.

**Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

Additional Compensation for Provider Direct Care Workers Program:

Rates above reflect the Direct Care Workers wage adjustment of \$3.20/hour (three dollars and twenty cents per hour) plus 12% admin load to cover taxes, fringes and administrative costs.

Provider agrees to follow the guidelines, documentation and reporting requirements in accordance with the MSHN and MDHHS for the Additional Compensation for Direct Care Workers wage adjustment.

In all cases, the Provider's direct care worker employee(s) receiving the increase must be delivering services during the eligibility period determined by MDHHS. Employee(s) not delivering the eligible service code services are excluded.

Per diem adjustments (or unit rate adjustments in the case of time-based units of service) provided under this program are subject to offset against any state, federal or other funds received by the provider for the same purpose over the same period of time.

MOTION CARRIED unanimously.

New Revenue Contract: Lansing School District – ICYOU

Gwenda said CEI is receiving funding from the LSD to provide services in the district.

ACTION:

MOVED by Al Platt and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with the Lansing School District to provide 1.0 FTE Client Services Specialist/Youth Engagement Specialist to Lansing School District for the retroactive period of October 1, 2023 through September 30, 2024 and receive \$96,703 for those services.

Unfinished Business

a. Strategic Planning Update

Sara said last month, she gathered input from this group and over the course of the last month has been reviewing it with the Directors Group and incorporating it along with feedback from managers. It has taken a bit longer to get through all of the goal areas and review everything with directors. Jan Urban Lurain is coming to meet with the group again next week; after that, a draft will be created to get additional input from CAC, DAC, and the draft will potentially come to the P&P and Finance Committee combined meeting on December 11th. Hopefully by January, the Board will be ready to approve the plan. Sara said this is only about a month behind the normal schedule. She said she thinks it works better to add this to the CAC December agenda because they have been more focused on the Board Dialogue conversations over the last several months.

b. CAC/Board Dialogue Update

Sara created a document with the most recent discussions from the 11/2 CAC meeting. During that meeting, she asked Board members to refrain from sharing their own thoughts and opinions because she wanted this driven by the CAC.

Sara noted that no immediate changes are required as new CCBHC Cert. requirements don't go into effect until September 2024. The certification language is helpful in providing more guidance than there was in previous cert. requirements. The group landed on two models, either of which would adequately meet the requirements for ongoing certification.

Paul Palmer entered the meeting at 5:52 pm.

One recommendation that Sara heard is that two CAC liaisons to the Board of Directors will rotated quarterly.

Another key area of discussion was which of the two models the CAC wanted to recommend to the Board.

One model was giving input to the Board on items they will be addressing each month, which will become the sole focus of CAC meeting. This would require that the CAC meeting be moved closer to the Board meeting.

The second model, which is more similar to what is currently happening, would be a partial focus of CAC meetings being generating input to give to the Board.

Secondary items to decide included the CAC meeting format, referring to whether the group should be required to attend in person or if it can remain a hybrid meeting. The group wanted to continue the current format.

Sara hasn't written up the recommendations yet. She will write them up and send to the CAC in their packets for a final discussion in December.

Dianne cautioned on getting too far into the weeds of the structure and formatting of meetings and keeping the focus on the content of the meetings.

Luna wanted to clarify that the main liaison would attend regularly, and the alternate could attend when needed and understand the roles of the main liaison if the main liaison leaves.

Sara said overall, there was a lot of good conversation and engagement. She is hopeful that this relationship will lead to positive things.

New Business

Darby let Luna know where to find the P&P packets and agendas. Luna suggested adding the link to the calendar pages. Darby will speak with IS to see if they can add the committee packet links to the calendar page.

Public Comment:

None

The meeting was adjourned at 6:12 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, December 11th, 2023 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant

Program and Planning Committee Meeting
November 13th, 2023

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL



Community

MENTAL HEALTH
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FINANCE COMMITTEE

Meeting Minutes

Wednesday, November 8th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Committee Members Present:

Joe Brehler

Kay Randolph-Back

Tim Hanna

Dianne Holman

Committee Members Absent:

Ryan Sebolt

Staff Present:

Darby Vermeulen, Sara Lurie, April Poyer, Joanne Holland

Public Present:

None

Other Board Members Present:

Dwight Washington, via Zoom

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:31 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman to approve the meeting minutes of October 11th, 2023.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman to adopt the amended agenda of November 8th, 2023, with the addition of ‘Expense Contract Renewal: Dell Computers, VMware Reseller’ presented by Joanne Holland added under New Business.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

New Expense Contract: Insight, Axiom Upgrades

Joanne Holland presented this new contract for CEI’s migration to Microsoft 365.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract with Insight & Axiom Upgrades to set up and migrate to M365 services and pay \$88,200.00.

MOTION CARRIED unanimously

Expense Contract Renewals

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Gallagher Benefit Services, Inc. – Healthcare and Benefits Consulting Services

April Poyer presented this contract renewal with Gallagher Benefit Services, Inc., to purchase healthcare and benefits consulting services and pay up to \$109,000 per year for the period of January 1, 2024 or beginning on the date of the accepted agreement and is effective for one year thereafter.

Expense Renewal Contract: EHiM HRA Administration 2024 Plan Year

April Poyer noted that we were unable to successfully moved to HealthEquity, but EHiM was able to match the costs of the HealthEquity contract, so we are moving forward with them. CMHA-CEI will enter into a new contract with Employee Health Insurance Management, Inc. (EHiM) to purchase employee Health Reimbursement Account Administration from EHiM for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

* PEPM ADMIN FEE	\$ 13.00	
one time charge for secondary payer card	\$ 1.00	<i>new plan members only</i>
Projected Spend for HRA Wrap Claims	\$ 6,611,909.00	
* <i>fully reimbursed to CMHA by BCBSM</i>		

Expense Contract Renewal: Michigan Group Benefits - 2024 Plan Year

With this contract renewal, CMHA-CEI will purchase FSA, LPFSA, and Dependent Care benefits and administration from Michigan Group Benefits for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

Monthly Fee per Participant without Debit Card Reimbursement \$4.00

Claims Administration, with frequency determined by the employer. This fee is charged for each participant in the Flexible Spending Account and/or the Dependent Care Benefit Account. There is no charge for employees who only participate in the Premium Only Account.

Monthly Fee Per Participant with Debit Card Reimbursement \$5.00

Note: A one-time \$100.00 fee will be charged for a Signature Scan to enable printing of Employer-signed claim reimbursement checks that may be mailed directly to each claimant's home.

Annual Base Fee \$500.00

This fee covers the enrollment of new plan participants, re-enrollment meetings with current participants, and updates and changes due to legislative regulations, employer plan design modifications, or administrative experience. It also includes preparation of Form 5500 annually, if required, and quarterly discrimination testing

Expense Renewal Contract: ISolved - 2024 Plan Year

April Poyer presented this renewal with ISolved for CMHA-CEI to purchase COBRA administration services and COBRA compliance notices from ISolved for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

2% administration fee on the cost of all plans offered through COBRA to be paid for by the person enrolled:

COMMUNITY MENTAL HEALTH AUTHORITY-CEI

2024 COBRA RATES

Health Insurance Monthly Premiums 2024

INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
BCBSM High Deductible Health Plan- \$1,400/2,800 Deductible	711.40	1707.37	2134.20
BCBSM HRA 1A- No Deductible	838.87	1991.85	2485.94
BCBSM HRA 1B- \$250/\$500 Deductible	819.34	1944.92	2427.30

Dental Insurance Monthly Premiums 2024

INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
Delta Dental	42.92	79.99	136.76

Vision Insurance Monthly Premiums 2024

INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
VSP	4.82	9.64	15.40

* Includes a 2% Administrative Fee

**BCBSM HRA includes HRA Factor

MOTION CARRIED unanimously

Revenue Contract Renewal: FY24 Mid-State Health Network CCBHC & Medicaid Subcontract

Sara Lurie presented the yearly renewal with MSHN for the CCBHC and Medicaid subcontract.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with the Mid-State Health Network to provide, for the retroactive period of October 1, 2023 through September 30, 2024, the full range of Medicaid and CCBHC behavioral health and developmental disability services, the administrative functions required to support the provision of these services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community and a PPS-1 rate per CCBHC eligible enrollee per day of service.

MOTION CARRIED unanimously

Medicaid Revenue Update

Sue Panetta is out this evening with a family matter. Joe said we are within \$120k of our projected budget at this time, which he said is nearly spot on. We will be making

budget adjustments next month because we now have the correct information from MSHN. These will come to the Finance Committee meeting on December 11th.

Unfinished Business:

None

New Business

a. **Expense Contract Renewal: Dell Computers, VMware Reseller**

Kay was curious about the term “reseller” in the title. Joanne said there are vendors that sell products that they do not produce. CEI sends out quotes for products like VMware, and the companies they buy the product in bulk for a lower price sell us the product for less than we would pay purchasing directly from the company.

ACTION:

MOVED by Dianne Holman and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewal with Dell Computers for VMware license maintenance beginning November 1st, 2023 through October 31st, 2024 and pay \$135,234.02 for that maintenance.

MOTION CARRIED unanimously

Public Comment:

None

Adjournment:

The meeting was adjourned at 5:40 p.m. The next regularly scheduled Finance Committee meeting is December 11th, 2023 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant



Agenda Item: Program and Planning Committee
Agenda Item #P-5

Month, Year: December, 2023

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Life Consultation

Agenda Item Title: New Expense Contract: HMCoEnvironmental Modification,
Hab. Support Waiver, (HSW)

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will contract with HMCo for ADA ramp installation and to widen a bathroom door at the total costs identified below for environmental modifications for the period of December 20, 2023 to June 30, 2024.

The expense of this contract is reflected in CMHA-CEI's FY 2024 budget. The revenue source that supports these contracts is Medicaid. The expense of this contract is reflected in the Contract-Medicaid CSW line item of the Alternative Services budget. These contracts cover the administrative costs incurred with the operation of this program and will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Environmental Modification is a service provided through Medicaid and the HSW. They include physical adaptations to the home that are necessary to ensure the health, safety, and welfare of the person or to enable them to function with greater independence in their environment, and without which the person would require institutionalization. These are items that are not funded through other insurances or funding sources. This specific contract is to fund an ADA Ramp Installation and to Widen a Bath Door to improve accessibility for the Consumer that resides in the home.

STAFF RECOMMENDATION:

Staff recommend that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with HMCoat the total cost identified below for Environmental Modifications for the period of December 20, 2023 to June 30, 2024.

RATE SCHEDULE

Service	Company	Code & Modifier	Rate	Unit
Environmental Modification (Hab. Support Waiver, HSW)	HMCo	S5165	\$17,490.00	Per Service



Agenda Item: Program and Planning Committee
Agenda #P-6

Month, Year: December, 2024

Major Program: Families Forward

Component Program: Families Forward Early Intervention Program

Agenda Item Title: New Revenue Contract: Michigan Department of Health and Human Services

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will provide .95 FTE Mental Health Therapist to provide Early Intervention Services in Daycare/Early Childhood Settings and will receive \$85,586 from Michigan Department of Health and Human Services for the retroactive period of October 1, 2023 through September 30, 2024. This fact sheet is delayed due to MDHHS being delayed in their roll out.

The revenue and expense of this contract are not yet reflected in CMHA-CEI's FY24 budget but will be through additional revenue from MDHHS Mental Health Block Grant Funding. The expenses of this contract are reflected in the Families Forward budget. This contract does cover the administrative costs incurred with the operation of this program. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

IECMHC (Infant Early Childhood Mental Health Consultation in Childcare) is a prevention based, indirect intervention that teams a mental health professional with childcare providers to improve the social, emotional and behavioral health of children. Consultation builds adults' capacities to understand the influence of their relationships and interactions of young children's development. Consultants work with child care providers, directors, staff and families along with children not covered under Medicaid through skilled observation, group and individualized strategies, integration of reflective practice and early identification of children with behavioral challenges which may place them at risk for expulsion in the future.

STAFF RECOMMENDATION:

Staff recommend that the Program and Planning Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a new contract MDHHS to provide .95 (2 x .475 positions) FTE MHT for the retroactive period of October 1, 2023 through September 30, 2024 and receive \$85,586 for those services.



Agenda Item: Program and Planning Committee
Agenda Item #P-7

Month, Year: December, 2023

Major Program: Adult Mental Health Services (AMHS), Community Services for the Developmentally Disabled (CSDD)

Component Program: Residential

Agenda Item Title: New Expense Contract: Loving Care & Comfort (MJB2) LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase specialized residential services from the adult foster care provider listed below for the period of December 1, 2023 through September 30, 2024.

Jeanette Glasscoe -- Loving Care & Comfort (MJB2) --414 Leland Place, Lansing, MI 48917

License #: AS230417819

The expenses of this contract are reflected in CMHA-CEI's FY24 budget. The revenue sources that support the contract are Medicaid, Healthy Michigan Plan (HMP), Habilitative Supports Waiver (HSW), Medicaid Spend-down/Deductible, State General fund dollars and other Community Mental Health Services Programs (CMHSP) through County of Financial Responsibility (COFR) agreements, and local funding. The expenses of the contract are reflected in the contract residential line items of the AMHS and CSDD residential budgets. This contract covers the administrative costs incurred with the operation of this residential service. The contract will have no impact on CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Services provided under this contract include a range of residential care to MI and DD adults defined by one of three levels of service intensity. Overall, the provider is reimbursed at the same rate for each level of care. Occasionally, rates are supplemented

to reflect additional costs such as day treatment transportation or an exceptional level of care based on consumer needs. The provider listed is appropriately licensed and fully-qualified under Michigan Department of Health and Human Services and Licensing and Regulatory Affairs requirements.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Loving Care & Comfort (MJB2) LLC, in addition to the provider’s other licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase specialized residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the period of December 1, 2023 through September 30, 2024.

Facility(ies)		
Name	Address	License Number
Loving Care & Comfort (MJB2)	414 Leland Place Lansing, MI 48917	AS230417819

Fee Schedule				
Service Description	Service Level	Billing Code	Unit	Rate
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	Level II A	H2016/T1020	Per Diem	\$132.08
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	Level II AA	H2016/T1020	Per Diem	\$155.39
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	Level II AAA	H2016/T1020	Per Diem	\$178.70



Agenda Item: Program and Planning Committee
Agenda Item #P-8

Month, Year: December, 2023

Major Program: All Programs

Component Program: Inpatient (Adult and Geropsych) Hospitalization Services

Agenda Item Title: New Expense Contract: Bronson Behavioral Health Hospital

SUMMARY OF CONTRACT/PROPOSAL:

Under this new expense contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase hospital services from Bronson Behavioral Health Hospital in accordance with the schedule of services shown below. This is a new contract and makes no guarantee of a minimum number of patient referrals for hospital services. The will be for a term of December 1, 2023 through September 30, 2024.

The revenue and expense of this contract is reflected in CMHA-CEI’s FY 2024 budget. The revenue sources that support this contract are Medicaid plans, State General Funds, federal or state contracts, or local funding sources. The expenses of this contract are reflected in the various contract line items of the AMHS and CSDD. This contract will not affect CMHA-CEI’s fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Inpatient services include hospitalization, professional fees, comprehensive psychiatric assessment and diagnosis, neurological and/or psychological testing, individual, group and family psychotherapy, specialized education, activity therapy, dietary and specialized nutritional services, medications, speech and hearing evaluation and treatment, laboratory services, discharge planning, and coordination of care with CMHA-CEI.

STAFF RECOMMENDATION:

Staff recommend that the Program and Planning Committee of the Board of Directors of

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a new contract with Bronson Behavioral Health Hospital to purchase hospital services at the rates indicated below for the period of December 1, 2023 through September 30, 2024.

CPT Code	Service		Rate
0100	Inpatient Care: Adult (All Inclusive)	Per Diem	\$1240
0100	Inpatient Care: Geropsych (All Inclusive)	Per Diem	\$1240



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Agenda Item: Finance Committee
Agenda Item #F-11

Month, Year: December, 2023

Major Program: Adult Mental Health Services (AMHS)

Component Program: Inpatient Services

Agenda Item Title: Expense Contract Renewal (Rate Increase): Neuropsychiatric Hospitals, LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this renewal contract rate increase, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase hospital services from Neuropsychiatric Hospitals, LLC in accordance with the locations and schedule of services shown below. The contract is a renewal of an existing agreement. The contract makes no guarantee of a minimum number of patient referrals for hospital services. The proposed rate for Neuropsychiatric Hospitals, LLC is listed below for the retroactive period of October 1, 2023 through September 30, 2024.

The revenue and expense of this contract are reflected in CMHA-CEI’s FY 2024 budget. The revenue sources that support this contract are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of this contract are reflected in the Contract line items of the AMHS budgets. This contract will not affect CMHA-CEI’s fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Inpatient services include hospitalization, professional fees, comprehensive psychiatric assessment and diagnosis, neurological and/or psychological testing, individual, group and family psychotherapy, specialized education, activity therapy, dietary and specialized nutritional services, medications, speech and hearing evaluation and treatment, laboratory services, discharge planning, and coordination of care with CMHA-CEI.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to renew the contract with Neuropsychiatric Hospitals, LLC to purchase inpatient hospital services at the locations and rates indicated below for the retroactive period of October 1, 2023 through September 30, 2024.

Hospital	Code	Service	Unit	Rate
Neuropsychiatric Hospitals, LLC - NeuroBehavioral Hospital, LLC 9330 Broadway, Crown Point , IN 46307	0124	Inpatient Care: Adult	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - NeuroBehavioral Hospital, LLC 9330 Broadway, Crown Point , IN 46307	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital 417 S. Whitlock St., Bremen, IN 46506	0124	Inpatient Care: Adult	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital 417 S. Whitlock St., Bremen, IN 46506	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital of Mishawaka 1627 E. Jefferson Blvd., Mishawaka, IN 46545	0124	Inpatient Care: Adult	Per Diem	\$1,240.00
Neuropsychiatric Hospitals, LLC - Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital of Mishawaka 1627 E. Jefferson Blvd., Mishawaka, IN 46545	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,240.00



Agenda Item: Finance Committee
Agenda Item #F-12

Month, Year: December, 2023

Major Program: Families Forward

Component Program: Families Forward Prevention and Outreach

Agenda Item Title: Revenue Contract Renewal: Clinton County - ICYOU Program

SUMMARY OF CONTRACT/PROPOSAL:

Under this renewal contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will receive funding from Clinton County to fund the Integrated Community Youth Outreach Unit (ICYOU) program. This funding will cover the retroactive period of October 1, 2023 through September 30, 2024, in the amount of \$69,844.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2024 budget. The revenue sources that support this contract are funded by Clinton County. This funding covers the associated administrative costs. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

- 1.) Hire outreach workers to provide skills-based groups to enhance social and emotional wellness of community youth.**

The Integrated Community Youth Outreach Unit (ICYOU) is a component of the Families Forward Prevention and Outreach program at CMHA-CEI. ICYOU centers around the idea of a team that can engage youth, families, and communities via creative outreach endeavors such as wellness-oriented training and activities that are coupled with behavioral health components. This outreach would occur in a variety of settings such as schools, community settings, public libraries, and other locations where youth and families spend time. This will provide opportunities to enhance youth growth, development, and skills-mastery in areas such as mental health, coping strategies, self-

care, positive relationships, and other core resiliency-building areas.

The team would meet with youth and parents in a variety of community-based settings to triage issues, refer for immediate service, answer questions regarding youth behavioral health, provide case consultation, assist with resource attainment, and link families with service providers. The additional workforce development this program creates will ensure more immediate access to clinicians in the community and shorter wait times to begin receiving services. Proposed settings would include but not be limited to: specific sites such as DeWitt Area Recreation Authority's after-school and summer camp programming, Briggs District Library in St. Johns, and Daycare settings in Clinton County.

2. Identify youth with Severe Emotional Disturbances (SED) and link them with behavioral health services.

While ICYOU groups benefit all youth participants by helping them to develop improved emotional regulation and social skills, youth who have a Severe Emotional Disturbance gain the additional benefit of being identified earlier than they may otherwise have been. ICYOU staff have been trained to recognize the warning signs that a youth may be struggling with SED and how to engage these youths and their families in order to facilitate referrals to behavioral health services. Early referrals to services for these youth can help lower rates of hospitalization, substance use, and juvenile justice involvement and may help improve academic performance, social relationships, and long-term functioning. These referrals may be to CMHA-CEI or may be to community providers, depending upon the severity of symptoms and need.

3. Provide navigational services to link families with community services and resources.

ICYOU staff are trained to help families link with important community resources and services which families may not be aware of or know how to access. ICYOU staff make many of these referrals across the tri-county area, so Clinton County residents may benefit from referral to these additional resources which they may not be able to otherwise access within Clinton County.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Clinton County to provide Integrated Community Youth Outreach Unit (ICYOU) services to Clinton County youth and families for the

retroactive period of October 1, 2023 through September 30, 2024 and receive funding in the amount of \$69,844 for those services.



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Agenda Item: Finance Committee
Agenda Item #F-13

Month, Year: December, 2023

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Life Consultation

Agenda Item Title: Expense Contract Renewal: Respite Services - Camps

SUMMARY OF CONTRACT/PROPOSAL:

Under these renewal contracts, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Respite Services from camps for the rates identified below. These contracts are for the retroactive period of October 1, 2023 through September 30, 2024.

The revenue and expenses of these contracts are reflected in CMHA-CEI's FY 2024 budget. The revenue sources that support these contracts are from Medicaid. The expenses of these contracts are reflected in the Contract Services line items of the CSDD Children's Alternative Services budget, Alternative Supports budget, and Children's Waiver budget. These contracts do cover the administrative costs incurred with the operation of this program. These contracts will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Respite services provide relief to the non-paid caregivers. Respite Care may be purchased within a camp setting through this contract. Families and consumers may choose their provider from those agencies meeting the qualifications of CMHA-CEI's provider panel, and fees are deducted from their annual respite authorization. Final contract is dependent upon verification of licensure in contract credentialing process. Respite services are to provide short-term, intermittent support and relief to the primary caregiver to assist in maintaining the goal for the individual to live in their family home.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into renewal contracts to purchase Respite Services from the listed camps for the rates identified below. These contracts are for the retroactive period of October 1, 2023 through September 30, 2024.

Cran-Hill Ranch 14444 17 Mile Rd.,Rodney, MI, 49342			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Friendship Camp Retreat 11/3/23-11/5/23	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$200 Per Session \$66.67 Per Day
H0045 Respite care services in out-of-home setting Friendship Camp 6/17/24-6/22/2024 6/30/24-7/5/2024 8/11/24-8/16/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$625 Per Session \$104.17 Per Day
Camp Fish Tales 2177 E. Erikson Rd., Pinconning, MI, 48650			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Level 1	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$250.00 Per Session \$88.33 Per Day

H0045 Respite care services in out-of-home setting Level 1 Adult Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$250.00 Per Session \$83.33 Per Day
H0045 Respite care services in out-of-home setting Level 2	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$350.00 Per Session \$116.67 Per Day
H0045 Respite care services in out-of-home setting Level 2 Adult Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$350.00 Per Session \$116.67 Per Day
H0045 Respite care services in out-of-home setting Level 3	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$450.00 Per Session \$150.00 Per Day
H0045 Respite care services in out-of-home setting Level 3 Adult Weekend	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$450.00 Per Session \$150.00 Per Day

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
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Methodist Children's Home Society (The Fowler Center for Outdoor Learning) 26645 W. Six Mile Rd., Redford, MI, 48240			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting January Adult Respite 1/19/2024 - 1/21/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day
H0045 Respite care services in out-of-home setting February Adult Respite 2/2/2024 - 2/4/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day
H0045 Respite care services in out-of-home setting February Youth Respite 2/23/2024 – 2/25/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day
H0045 Respite care services in out-of-home setting March Adult Respite 3/8/2024 - 3/10/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day

H0045 Respite care services in out-of-home setting April Adult Respite 4/5/2024 - 4/7/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day
H0045 Respite care services in out-of-home setting April Youth Respite 4/26/2024 - 4/28/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day
H0045 Respite care services in out-of-home setting May Adult Respite 5/10/2024 – 5/12/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day
H0045 Respite care services in out-of-home setting Lead On Horse Camp 5/13/2024 – 5/18/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$1025.00 Per Session \$170.83 Per Day
H0045 Respite care services in out-of-home setting Spring Mini Session 5/19/2024 - 5/22/2024	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$530.00 Per Session \$132.50 Per Day

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Camp Barefoot 5/25/2024 - 5/30/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Session 1 6/16/2024 – 6/21/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Session 1 - Day Camp 6/17/2024 - 6/21/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$86.00 Per Day
H0045 Respite care services in out-of-home setting Session 2 6/23/2024 – 6/28/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day

	US – 6+ consumers served		
H0045 Respite care services in out-of-home setting COMEBACK Riding Camp 6/23/2024 - 6/28/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$1025.00 Per Session \$170.83 Per Day
H0045 Respite care services in out-of-home setting Session 2 - Day Camp 6/24/2024 - 6/28/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$86.00 Per Day
H0045 Respite care services in out-of-home setting Session 3 6/30/2024 - 7/5/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Outpost A 6/30/2024 - 7/12/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$2,368.00 Per Session \$182.15 Per Day

H0045 Respite care services in out-of-home setting Session 4 7/7/2024 - 7/12/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Session 3 - Day Camp 7/8/2024 – 7/12/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$86.00 Per Day
H0045 Respite care services in out-of-home setting Session 5 7/14/2024 - 7/19/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting COMEBACK Riding Camp 7/14/2024 - 7/19/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$1025.00 Per Session \$170.83 Per Day
H0045 Respite care services in out-of-home setting Outpost B 7/14/2024 - 7/19/2024	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Session 4- Day Camp 7/15/2024 - 7/19/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$86.00 Per Day
H0045 Respite care services in out-of-home setting Session 6 7/21/2024 - 7/26/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting La Cuisine 7/21/2024 - 7/26/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$1025.00 Per Session \$170.83 Per Day
H0045 Respite care services in out-of-home setting Outpost C 7/21/2024 - 8/2/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served	Per Diem	\$2,368.00 Per Session \$182.15 Per Day

	US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Session 5- Day Camp 7/22/2024 - 7/26/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$86.00 Per Day
H0045 Respite care services in out-of-home setting Session 7 7/28/2024 – 8/2/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Session 6- Day Camp 7/29/2024 - 8/2/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$86.00 Per Day
H0045 Respite care services in out-of-home setting Session 8 8/4/2024 - 8/9/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day

H0045 Respite care services in out-of-home setting COMEBACK Riding Camp 8/4/2024 - 8/9/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$1025.00 Per Session \$170.83 Per Day
H0045 Respite care services in out-of-home setting Outpost D 8/4/2024 - 8/9/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Session 7- Day Camp 8/5/2024 - 8/9/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$430.00 Per Session \$86.00 Per Day
H0045 Respite care services in out-of-home setting Session 9 8/25/2024 - 8/30/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Session 10 9/1/2024 - 9/6/2024	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Session 11 9/8/2024 - 9/13/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$975.00 Per Session \$162.50 Per Day
H0045 Respite care services in out-of-home setting Fall Mini Session 9/15/2024 - 9/18/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$530.00 Per Session \$132.50 Per Day
H0045 Respite care services in out-of-home setting Fall Mini Session 9/15/2024 - 9/18/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$530.00 Per Session \$132.50 Per Day
H0045 Respite care services in out-of-home setting September Adult Respite 9/20/2024 - 9/22/2024	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served	Per Diem	\$430.00 Per Session \$143.33 Per Day

	US – 6+ consumers served		
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The Indian Trails Camp, Inc.
0-1859 Lake Michigan Dr. NW, Grand Rapids, MI, 49534

Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting L1 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$100 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L2 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$120.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L3 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$140.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L1 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$380.00 Per Session \$126.67 Per Day

H0045 Respite care services in out-of-home setting L2 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$540.00 Per Session \$180.00 Per Day
H0045 Respite care services in out-of-home setting L3 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$740.00 Per Session \$246.67 Per Day
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$950.00 Per Session \$158.33 Per Day
H0045 Respite care services in out-of-home setting L2 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$1350.00 Per Session \$225.00 Per Day
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$1,850.00 Per Session \$308.33 Per Day

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
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St. Francis Camp on the Lake 10120 Murrey Rd., Jerome, MI, 49249			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Residential Camp for Staff Supervision of 3:1	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$650.00 Per Session \$108.33 Per Day
H0045 Respite care services in out-of-home setting Residential Camp for Staff supervision of 1:1	N/A	Per Diem	\$950.00 Per Session \$158.33 Per Day
H0045 Respite care services in out-of-home setting Day Camp for Staff Supervision of 3:1	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$350.00 per Session
H0045 Respite care services in out-of-home setting Day Camp for Staff Supervision of 1:1	N/A	Per Diem	\$575.00 per Session

**Rates are based on the needs of the person, and should be requested and authorized in advance.

** Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

Agenda Item: Finance Committee
Agenda Item #F-14

Month, Year: December, 2023

Major Program: Finance and Adult Mental Health Services (AMHS)

Component Program: Charter House Clubhouse

Agenda Item Title: Revenue Contract Renewal: Mid-State Health Network
Spendedown Payment for Clubhouse Activities

SUMMARY OF CONTRACT/PROPOSAL:

Per a memorandum of understanding with Mid-State Health Network (MSHN), Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will receive payment by MSHN that will be applied to CMHA-CEI consumers' spenddown obligations related to clubhouse activities/participation for the retroactive period of October 1, 2023 through September 30, 2024.

The revenue of this contract is reflected in CMHA-CEI's FY 2024 budget. The revenue source that supports this contract is MSHN. The funding to be paid by the payor (MSHN), is not to exceed \$60,000.00. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

MSHN is authorized to distribute quarterly payments received from the Michigan Department of Health & Human Services (MDHHS) for the purposes of spenddown payment related to Clubhouse activities/participation for consumers. MSHN shall distribute these funds quarterly on a cost reimbursement basis to CMHA-CEI. CMHA-CEI shall be required to submit the "Clubhouse Spendedown Project – Quarterly Narrative Report Compilation" in order to receive payment.

CMHA-CEI shall receive total estimated payments, not to exceed the amount of \$60,000.00, for use to address consumers' spenddown obligations as it relates to clubhouse activities/participation. However, MSHN has a total 'Not to Exceed' amount of \$261,985 that is cumulative across the MSHN region for all participating CMHSP partners. MSHN will evaluate requests for additional available funding if spending does

not reach the region's grant amount of \$261,985. Any increase to the estimated payment amount listed above will result in an updated MOU between both parties.

STAFF RECOMMENDATIONS:

Staff recommends that the Finance Committee of the Community Mental Health Authority of Clinton Eaton Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to renew the contract with Mid-State Health Network (MSHN), which establishes payment by MSHN which will be applied to CMHA-CEI consumers' spenddown obligations related to clubhouse activities/participation, not to exceed the amount of \$60,000.00, for the retroactive period of October 1, 2023 through September 30, 2024.



Agenda Item: Finance Committee
Agenda Item #F-15

Month, Year: December, 2023

Major Program: All

Component Program: All

Agenda Item Title: Municipal Employees' Retirement System (MERS) Defined Benefit and Defined Compensation Plan Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals

SUMMARY OF CONTRACT/PROPOSAL:

Under this proposal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is required to complete a Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals for all divisions to affirmatively document our plan provisions on file with MERS effective December 1, 2023. The Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals allows the Payroll and Benefits Manager and Chief Financial Officer to sign documents related to the purchase of service credit by active employee participants on behalf of the agency. Currently the only agency representative is the Chief Executive Officer. The attached resolution confirms this change and requires approval by the agency governing body (Board of Directors).

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

MERS requires a resolution with board approval for all material modifications to the plans offered including changes in signatory. This resolution will allow anyone holding the aforementioned positions at CMHA-CEI to sign service credit purchase agreements and submit those agreements to MERS on behalf of the agency.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors approve this Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals in accordance with MERS Defined Benefit and Defined Contribution Plan requirements effective December 1, 2023.

Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution is being adopted by the governing body of the participating entity and applies to all reporting units of said participating entity.

WHEREAS, _____ ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. _____

Optional additional job positions:

2. _____

3. _____

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on _____, 20_____.

Authorized signature (must be currently in a position named above): _____

Name: _____

Title: _____

Witness signature: _____

Witness name: _____

Witness title: _____

FY2024 Monthly Medicaid Revenue Report

Medicaid (503205, 503210)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	8,798,191	9,020,909	(222,718)	(222,718)
November	8,709,366	9,020,909	(311,543)	(534,261)
December			-	(534,261)
January			-	(534,261)
February			-	(534,261)
March			-	(534,261)
April			-	(534,261)
May			-	(534,261)
June			-	(534,261)
July			-	(534,261)
August			-	(534,261)
September			-	(534,261)
Total	17,507,557	18,041,818	(534,261)	

Healthy Michigan Program (HMP) (90001-503271)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,284,594	1,228,303	56,291	56,291
November	1,265,562	1,228,303	37,259	93,550
December			-	93,550
January			-	93,550
February			-	93,550
March			-	93,550
April			-	93,550
May			-	93,550
June			-	93,550
July			-	93,550
August			-	93,550
September			-	93,550
Total	2,550,156	2,456,606	93,550	

Habilitation Supports Waiver (HSW) (503215)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,814,925	1,921,422	(106,497)	(106,497)
November	1,883,128	1,921,422	(38,294)	(144,791)
December			-	(144,791)
January			-	(144,791)
February*			-	(144,791)
March			-	(144,791)
April			-	(144,791)
May			-	(144,791)
June			-	(144,791)
July			-	(144,791)
August			-	(144,791)
September			-	(144,791)
Total	3,698,053	3,842,844	(144,791)	

Serious Emotional Disturbances Waiver (SEDW) (4503273)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	84,811	78,995	5,816	5,816
November	80,958	78,995	1,963	7,779
December			-	7,779
January			-	7,779
February*			-	7,779
March			-	7,779
April			-	7,779
May			-	7,779
June			-	7,779
July			-	7,779
August			-	7,779
September			-	7,779
Total	165,769	157,990	7,779	

Children's Waiver Program (CWP) (503010)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	74,625	77,870	(3,245)	(3,245)
November	74,625	77,870	(3,245)	(6,490)
December			-	(6,490)
January			-	(6,490)
February*			-	(6,490)
March			-	(6,490)
April			-	(6,490)
May			-	(6,490)
June			-	(6,490)
July			-	(6,490)
August			-	(6,490)
September			-	(6,490)
Total	149,250	155,740	(6,490)	

Foster Care and CPS Incentive Payment (DHIP) (503270)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	-	27,295	(27,295)	(27,295)
November	-	27,295	(27,295)	(54,590)
December			-	(54,590)
January			-	(54,590)
February			-	(54,590)
March			-	(54,590)
April			-	(54,590)
May			-	(54,590)
June			-	(54,590)
July			-	(54,590)
August			-	(54,590)
September			-	(54,590)
Total	-	54,590	(54,590)	

Autism (503265, 503267)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,280,445	1,306,988	(26,543)	(26,543)
November	1,282,468	1,306,988	(24,520)	(51,063)
December			-	(51,063)
January			-	(51,063)
February			-	(51,063)
March			-	(51,063)
April			-	(51,063)
May			-	(51,063)
June			-	(51,063)
July			-	(51,063)
August			-	(51,063)
September			-	(51,063)
Total	2,562,913	2,613,976	(51,063)	

CCBHC				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,638,837	1,194,898	443,939	443,939
November	1,992,594	1,194,898	797,696	1,241,635
December			-	1,241,635
January			-	1,241,635
February			-	1,241,635
March			-	1,241,635
April			-	1,241,635
May			-	1,241,635
June			-	1,241,635
July			-	1,241,635
August			-	1,241,635
September			-	1,241,635
Total	3,631,430	2,389,795	1,241,635	

TOTAL					
Month	Actual	Budget	Difference	Over (Under) Budget	Annual Over (Under) Trended
October	14,976,428	14,856,680	119,749	119,749	1,436,985
November	15,288,701	14,856,680	432,021	551,770	3,310,617
December	-	-	-	551,770	2,207,078
January	-	-	-	551,770	1,655,309
February	-	-	-	551,770	1,324,247
March	-	-	-	551,770	1,103,539
April	-	-	-	551,770	945,891
May	-	-	-	551,770	827,654
June	-	-	-	551,770	735,693
July	-	-	-	551,770	662,123
August	-	-	-	551,770	601,930
September	-	-	-	551,770	551,770
Total	30,265,129	29,713,359	551,770		

* Estimates