



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**FINANCE COMMITTEE**

**Meeting Minutes**

**Wednesday, September 12<sup>th</sup>, 2018**

**5:30 p.m.**

**812 E. Jolly Rd, Conference Room G11-C**

**Lansing, MI 48910**

**Committee Members Present:**

**Joe Brehler, Kam Washburn, Kay Randolph-Back, Carol Koenig, Chris Swope, Raul Gonzales**

**Committee Members Absent:**

**None.**

**Staff Present:**

**Stacia Chick, Darby Vermeulen, Ericanne Spence, Sara Lurie, Gwenda Summers, Joanne Holland, Deb Willard, Karla Block, John Peiffer**

**Public Present:**

**None.**

**Other Board Members Present:**

**Dianne Holman**

**Call to Order:**

**The meeting was called to order by Chairperson Joe Brehler at 5:30 p.m.**

**Previous Meeting Minutes:**

**MOVED by Chris Swope and SUPPORTED by Carol Koenig to approve the meeting minutes of August 8<sup>th</sup>, 2018.**

**MOTION CARRIED unanimously.**

**Adoption of Agenda:**

MOVED by Chris Swope and SUPPORTED by Carol Koenig to adopt the amended agenda, adding three walk-in items as #F-7, #F-8, and #F-9 on the agenda.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None.

**BUSINESS ITEMS:**

**Contract Renewals**

Joanne Holland brought two IS contract renewals to the committee.

**ACTION:**

MOVED by Chris Swope and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Renewal: Dell/EMC – Joanne Holland**

Contract renewal with Insight for VMware license maintenance beginning October 1st, 2018 through September 30th, 2019 and pay \$31,841.38 for that maintenance.

**Expense Contract Renewal: Mirazon Group**

Contract renewal with Mirazon Group for Datacore licenses and pay \$53,707.50 over three years at \$17,902.50 per year covering the period of October 2018 through September 2021.

MOTION CARRIED unanimously.

**Contract Renewals**

**ACTION:**

MOVED by Chris Swope and SUPPORTED by Kam Washburn that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Renewal: Residential Type B – Coleman Rd.**

Brittany Pazdan explained that this is a standard renewal for this home; the home was not included in the RFQ because of the great necessity of medical assistance for those in the home.

**Expense Contract Renewal: Residential Type B**

This item contains renewals for homes with 3-year contracts.

**Expense Contract Renewal: Residential Type B**

Brittany said that these are the six homes that have been awarded to new providers. The current contract will be extended until the new providers can take over the homes in three months.

Carol Koenig asked why these three items were walk-in items, and Stacia explained that because of the RFQ process, providers have not all agreed to the new homes and contracts, and the fact sheet timeline was not long enough to get them in the packet.

Raul Gonzales entered the meeting at 5:38 p.m.

**Expense Contract Renewals: Residential Type A Contracts: Anna Masambaji, Ann Marie Kelso, Aster Mekonnen, Betty White, Clara Hollist, Dennis Strode, Dereje Woldermariam and Tiruwork Tesema, Reshane Lonzo, Elizabeth McCalla, Elisabeth Engeda, Fidelia Okwereogu, Joy Mbelu, Karen VanAndel, Kevin and Belinda Ide, Mary Somerville, Melissa Suco, Patti Holland, Phyllis Williams, Rachel Abebe, Roseline Rowan, Ruby Strudwick, Simbarashe Chiduma, Stella Agonor, Tina Schrump, Kerry Dack, Theresa Biron**

Contract renewals with the providers below, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase residential services with the per diem rates of \$33.24 (Level I), \$53.95 (Level II), \$74.66 (Level III), \$94.83 (Level IV), and \$110.10 (Level V) independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay, for the periods in the table below for the terms listed below.

Provider	Location	License	Start Date	End Date
Anna Masambaji DBA Kekeli's AFC, Inc.	Kekeli's AFC	AS330264845	1/1/2019	9/30/2019
Anna Masambaji DBA Kekeli's AFC, Inc.	Kekeli's II AFC	AS330307294	10/1/2018	9/30/2019

Anna Masambaji DBA Kekeli's AFC, Inc.	Sunshine I AFC	AS230292716	1/1/2019	9/30/2019
Anna Masambaji DBA Kekeli's AFC, Inc.	Sunshine II AFC	AS230306306	1/1/2019	9/30/2019
Ann Marie Kelso DBA Simple Elegance, Inc.	Simple Elegance	AF330384535	10/1/2018	9/30/2019
Ann Marie Kelso DBA Simple Elegance, Inc.	Simple Elegance II	AS230285637	10/1/2018	9/30/2019
Aster Mekonnen DBA Noah's AFC Home Inc.	Noah's AFC Home, Inc.	AS330291616	10/1/2018	9/30/2019
Betty White	White AFC	AF190086211	10/1/2018	9/30/2019
Clara Hollist	Rehoboth AFC	AF330351870	1/1/2019	9/30/2019
Dennis Strode	Strode Adult Foster Care, Inc.	AS230382143	10/1/2018	9/30/2019
Dereje Woldermariam and Tiruwork Tesema DBA Betel AFC Home, Inc.	Betel AFC Home, Inc.	AS230310930	10/1/2018	9/30/2019
Reshane Lonzo DBA Joshua Street Residential Care	Joshua Street Residential Care	AS330286716	10/1/2018	9/30/2019
Reshane Lonzo DBA Maloney Street Residential Care	Maloney Street Residential Care	AS330309144	10/1/2018	9/30/2019
Elizabeth McCalla	McCalla AFC	AF330377657	10/1/2018	9/30/2019
Elsabeth Engeda DBA Kalkidan AFC, Corp.	Kalkidan AFC	AS330294969	10/1/2018	9/30/2019
Elsabeth Engeda DBA Kalkidan AFC, Corp.	Kalkidan AFC 2	AS330322210	10/1/2018	9/30/2019
Elsabeth Engeda DBA Kalkidan AFC, Corp.	Kalkidan AFC 3	AS330367324	10/1/2018	9/30/2019
Fidelia Okwereogu	Divine Manor	AS330243614	1/1/2019	9/30/2019
Fidelia Okwereogu	OCE II AFC Home	AS330075971	10/1/2018	9/30/2019
Joy Mbelu	Blessed Home	AS330273896	10/1/2018	9/30/2019
Joy Mbelu	Victory AFC	AS330389384	10/1/2018	9/30/2019
Karen VanAndel	VanAndel Country Haven	AS330264959	1/1/2019	9/30/2019
Karen VanAndel	Garland	AM230091361	1/1/2019	9/30/2019
Kevin and Belinda Ide	Ide AFC Family Home	AF230073847	10/1/2018	9/30/2019

Mary Somerville DBA Country Creek Adult Foster Care, LLC	Country Creek AFC	AM330008433	10/1/2018	9/30/2019
Melissa Suco DBA Carolyn's Care Home	Carolyn's Care Home	AF330378798	1/1/2019	9/30/2019
Patti Holland	Pleasant View AFC	AM330008452	1/1/2019	9/30/2019
Patti Holland	Simken Adult Foster Care	AM330073582	1/1/2019	9/30/2019
Phyllis Williams	Still Well AFC	AS330306318	10/1/2018	9/30/2019
Phyllis Williams	Still Well AFC II	AS330337737	1/1/2019	9/30/2019
Rachel Abebe DBA Rachel's Adult Foster Care	Rachel's Adult Foster Care	AF330298802	10/1/2018	9/30/2019
Roseline Rowan DBA MedHealth Suppliers & Providers, Inc.	Bedford House	AS330309216	10/1/2018	9/30/2019
Roseline Rowan DBA MedHealth Suppliers & Providers, Inc.	Evergreen Place	AS330267543	10/1/2018	9/30/2019
Roseline Rowan DBA MedHealth Suppliers & Providers, Inc.	Evergreen Place II	AS230294121	10/1/2018	9/30/2019
Ruby Strudwick	Strudwick AFC Inc #1	AM330252236	10/1/2018	9/30/2019
Ruby Strudwick	Strudwick AFC Inc #5	AS230334095	10/1/2018	9/30/2019
Simbarashe Chiduma - Open Arms Link	Open Arms Crest Home	AS330387411	10/1/2018	9/30/2019
Simbarashe Chiduma - Open Arms Link	Open Arms Bates	AS330387342	10/1/2018	9/30/2019
Stella Agonor DBA Gracious Adult Foster Care, Inc.	Gracious AFC	AS330274823	1/1/2019	9/30/2019
Stella Agonor DBA Gracious Adult Foster Care, Inc.	Gracious AFC I Inc.	AS330272443	1/1/2019	9/30/2019
Stella Agonor DBA Gracious Adult Foster Care, Inc.	Gracious AFC Home II	AS330264641	1/1/2019	9/30/2019
Tina Schrump DBA The Chosen Vision, Inc.	Chosen Vision	AS230242617	1/1/2019	9/30/2019
Tina Schrump DBA The Chosen Vision, Inc.	Chosen Vision DeWitt	AS190337004	1/1/2019	9/30/2019
Tina Schrump DBA The Chosen Vision, Inc.	The Chosen Vision	AS190363648	10/1/2018	9/30/2019

Kerry Dack	Homecrest Manor AFC	AL330073002	10/1/2018	9/30/2019
Theresa Biron	White Crane Home	AF330269949	1/1/2019	9/30/2019

**Expense Contract Amendments for Inpatient Hospital Agreements: Samaritan Behavioral Center (Detroit), Pine Rest Christian Mental Health Services (Grand Rapids), HealthSource Saginaw (Saginaw), Havenwyck Hospital (Auburn Hills), Forest View Hospital (Grand Rapids), Edward W. Sparrow Hospital Association (Lansing), BCA Stonecrest Center (Detroit), Mid-Michigan Medical Center – Alpena (Alpena), Oaklawn Hospital (Marshall), St. Mary’s Hospital (Grand Rapids), Harbor Oaks Hospital (New Baltimore), Memorial Healthcare (Owosso), Bronson Battle Creek Hospital (Battle Creek), Cedar Creek Hospital (St. Johns), New Oakland Family Center (Okemos)**

**Contract renewals with the hospitals listed below to purchase hospital services at the per diem rates and dates indicated below, for the term of October 1, 2018 through September 30, 2019.**

Hospital	Start Date	CPT Code	Service	Rate
BCA Stonecrest Center	10/1/2018	0100	Inpatient Care: Adult (All Inclusive)	\$827.00
BCA Stonecrest Center	10/1/2018	0100	Inpatient Care: Children (All Inclusive)	\$827.00
BCA Stonecrest Center	10/1/2018		1:1 Enhanced*	\$1,035.00
Oaklawn Hospital	10/1/2018	0100	Inpatient Care: Adult (All Inclusive)	\$976.00
Samaritan Behavioral Center	10/1/2018	0100	Inpatient - adults	\$895.00
Pine Rest Christian Mental Health Services	10/1/2018	0100	Inpatient - adults (age 19 to 64)	\$1,050.00
Pine Rest Christian Mental Health Services	10/1/2018	0100	Inpatient - children (under 18 years of age)	\$1,090.00
Pine Rest Christian Mental Health Services	10/1/2018	0100	Inpatient - older adults (age 65 and above)	\$1,090.00
Pine Rest Christian Mental Health Services	10/1/2018	0912	Partial Hospitalization - adults and children	\$447.00
Pine Rest Christian Mental Health Services	10/1/2018	0901	ECT Inpatient	\$711.00
Pine Rest Christian Mental Health Services	10/1/2018	0901	ECT Outpatient	\$946.00
St. Mary's Hospital	10/1/2018	0100	Inpatient - adults (age 19 to 64)	\$1,023.00

St. Mary's Hospital	10/1/2018	0100	Inpatient - children (under 18 years of age)	\$1,064.00
St. Mary's Hospital	10/1/2018	0100	Inpatient - older adults (age 65 and above)	\$1,064.00
St. Mary's Hospital	10/1/2018	0912	Partial Hospitalization - adults and children	\$436.00
St. Mary's Hospital	10/1/2018	0901	ECT Inpatient	\$694.00
St. Mary's Hospital	10/1/2018	0901	ECT Outpatient	\$923.00
HealthSource Saginaw	10/1/2018	0100	Inpatient - adults and children	\$831.00
Havenwyck Hospital	10/1/2018	0100	Inpatient - adults and children	\$775.00
Forest View Hospital	10/1/2018	0100	Inpatient - children, adolescents, and adults (1-7 days)	\$927.00
Forest View Hospital	10/1/2018	0100	Inpatient - children, adolescents, and adults (8-15 days)	\$881.00
Forest View Hospital	10/1/2018	0100	Inpatient - children, adolescents, and adults (16+ days)	\$857.00
Forest View Hospital	10/1/2018	0912	Partial Hospitalization - children, adolescent, and adults	\$420.00
Edward W. Sparrow Hospital Association	10/1/2018	0912	Partial Hospitalization - children, adolescent, and adults	\$590.00
Edward W. Sparrow Hospital Association	10/1/2018	0901	Electroconvulsive Therapy (ECT)	\$2,400.00
Edward W. Sparrow Hospital Association	10/1/2018		Outpatient Care: Adult, Children, and Adolescent (All Inclusive)	\$210.00
Edward W. Sparrow Hospital Association	10/1/2018	0100	Inpatient Care: Adult, Children, and Adolescent (All Inclusive)	\$900.00
MidMichigan Medical Center - Alpena (Alpena Regional Medical Center)	10/1/2018	0100	Inpatient Care: Adult (All Inclusive)	\$900.00
Harbor Oaks Hospital	10/1/2018	0100	Inpatient - children, adolescents, and adults (all inclusive)	\$721.00
Harbor Oaks Hospital	10/1/2018	0100	Inpatient Care - Specialized Inpatient Pediatric Unit	\$1,200.00
Memorial Healthcare (Owosso)	10/1/2018	0100	Inpatient Care: Adult (All Inclusive)	\$960.00
Bronson - Battle Creek				

Cedar Creek Hospital	10/1/2018	0100	Inpatient Care: Adult (All Inclusive)	\$975.00
Cedar Creek Hospital	10/1/2018	0100	Inpatient Care: Children (All Inclusive)	\$975.00
New Oakland Family Center	10/1/2018	0913	Partial Hospitalization - Intensive	\$350.00

\* On rare occasions, consumers may be admitted to the hospital who require substantially higher amounts of one to one staffing than is typical, due to highly aggressive or self-injurious behavior. Payor shall prior authorize up to two days Enhanced Staffing Inpatient Psychiatric Services for Consumers in this situation on a case by case basis. Criteria for Enhanced Staff Inpatient Psychiatric Services are as follows:

- 1) The Consumer must meet all of the Inpatient Admission Certification Criteria listed above ( Diagnosis, Severity of Illness, and Intensity of Service).
- 2) The Consumer is failing at least restrictive placement despite active treatment, with no expectations of improvement in a timely manner, combined with risk factors to Customers or Hospital such as:  
Swallowing behavior on unit, aggression towards others, and/or extreme property destruction at such a level that Consumer requires constant attention from staff in order to prevent self-harm, harm others, or extreme property destruction.

**MOTION CARRIED unanimously.**

### **Contract Renewals**

#### **ACTION:**

**MOVED by Chris Swope and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:**

#### **Expense Contract Lease Renewal: 201 Railroad, St Johns**

**John Peiffer passed around a floor plan of the St. John's building. He delineated the space used by CCCC and the space used by the Transitions program currently. The lease renewal is for the next 6 months, and after a few special changes are completed, a three-year lease will be brought back to the committee.**

#### **Expense Contract Lease Renewal 138 East Santee Hwy, Benton Township, Charlotte**

**Lease renewal 138 East Santee Highway from Lyle M. and Ellen D. Hotchkiss for the period of three years at the following rates October 1, 2018 through September 30, 2021 and pay \$2034.34 per month. The total lease amount paid for fiscal years 2019 to 2021 is to be \$24,412.08 per year.**

**Expense Contract Lease Renewal: 1369 Carlisle Highway, Carmel Township, Charlotte**

Lease renewal 1369 Carlisle Highway from Lyle M. and Ellen D. Hotchkiss for the period of three years at the following rates per year: October 1, 2018 through September 30, 2021 and pay \$2005.04 per month. The total lease amount paid for fiscal years 2019 and 2021 is to be \$24,060.59 per year.

**New Lease Revenue Contracts: Type B Group Homes, Service Providers**

John spoke about a spreadsheet he brought to the committee with the list of Type B homes. This has been revised from the information in the fact sheet, because providers for six homes changed during the RFQ process. John explained that the fact sheet covers all 33 leases. John said he will bring back a fact sheet next month to the committee for the six homes who are changing providers. All Lease Contracts are contingent on the Type B Service Provider Contracts. All Revenue Lease Contracts will have the same date range (contract period) as the Type B Service Provider Contracts: October 1, 2018 through September 30, 2021. Should either party (CMHA-CEI or the Type B Service Provider) decide to terminate the Type B Service Provider Contract, the Lease will be terminated.

MOTION CARRIED unanimously.

**Contract Renewals**

**ACTION:**

MOVED by Chris Swope and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Renewal: John Baker, MD**

Contract renewal with John Baker, MD., to purchase psychiatric services from John Baker, MD., for the period of October 1, 2018 to September 30, 2019 and pay \$140/hour for those services.

**Expense Contract Renewal: Joel Sanchez, MD**

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Contract renewal with Joel Sanchez, MD., to purchase psychiatric services from Joel Sanchez, MD., for the period of October 1, 2018 to September 30, 2019 and pay \$145/hour for those services.

MOTION CARRIED unanimously.

Carol Koenig left the meeting at 5:48 p.m.

#### Contract Renewals and Amendment

##### ACTION:

MOVED by Chris Swope and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

##### Expense Contract Renewal: West Brook Recovery Center

Two hundred dollars (\$200) per hour for services provided by Bruce Baker, MD

One hundred Forty dollars (\$140) per hour weekend on-call hours

One hundred Fifty dollars (\$150) per hour for services provided by a physician's assistant

Thirty-five dollars (\$35) per hour for services provided by West Brook medical assistant to act as a consultant. This individual assists with training nursing staff, patient care, and special projects for up to twelve (12) hours per week as needed. This is a renewal contract with West Brook Recovery Center from October 1, 2018 through September 30, 2019 at the rates as written above. The total amount of services rendered is not to exceed an annual amount of \$64,572.

##### Revenue Contract Renewal: West Brook Recovery Center

Revenue contract renewal with West Brook Recovery Center owned by Bruce Baker, M.D., to provide detoxification services. The daily rate is set at \$750.00 and will be billed monthly through the CMHA-CEI Finance Department. The contract is for the period of October 1, 2018 through September 30, 2019.

##### Revenue Contract Amendment: Michigan Department of Corrections – Office of Community Corrections

Renewal contract with Michigan Department of Corrections- Office of Community Corrections contract. The two-year contract amount for the period October 1, 2018 through September 30, 2020 is \$1,075,000.

**Revenue Contract Amended Funding: Michigan Department of Corrections**

Extended contract for the Michigan Department of Corrections. This contract covers the period of September 11, 2018 – March 31, 2019 and increases the current contract value by \$150,000 for a total estimated aggregate value of \$3,145,568.

MOTION CARRIED unanimously.

**Contract Renewals**

**ACTION:**

MOVED by Kam Washburn and SUPPORTED by Chris Swope that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Renewal: Community Based Interventions Rehabilitation Services, Inc. (CBI Rehabilitation Services, Inc.)**

Contract renewal with CBI Rehabilitation for respite care services, for the period of October 1, 2018 through September 30, 2019 and pay \$281.03 per day, per consumer, when utilized, for those services for a total of \$615,456.00.

**Revenue Contract Renewal: University of Michigan - Child Collaborative Care**

Contract renewal with the University of Michigan to provide Behavioral Health Consultant services for the period of October 1, 2018 through September 30, 2019 and receive \$101,738 for those services.

**Revenue Contract Renewal: Sparrow Family Practice – Residency Program**

Contract renewal with Sparrow Family Medicine – Residency Program to provide staff to support the ongoing provision of behavioral health services embedded within two clinics for the period of October 1, 2018 through September 30, 2019 and receive \$80,000 for those services.

**Expense Contract Renewal: Regents of The University of Michigan- Tele-Psychiatry (University of Michigan Child Collaborative Care)**

Contract renewal with the Regents of the University of Michigan to purchase tele-psychiatry services: psychiatric assessments (\$275.00 per event) and consultation/medication reviews (\$127.00 per event) for the period of October 1, 2018 through September 30, 2019.

**Revenue Contract Renewal: Wayne State University (funded by Michigan Department of Health and Human Services)**

Contract renewal with Wayne State University to provide TFCO for the period of October 1, 2018 to September 30, 2019 and receive \$353,865 for those services provided.

**Revenue Contract Renewal: Eaton Parent-Young Child Program**

Contract renewal with Eaton County to provide home-based PYCP services to Eaton County families for the period of October 1, 2018 through September 2019 and receive \$134,760.

**Revenue Contract Renewal: Ingham County Health Department**

Contract renewal with the Ingham County Health Department and provide 6.0 FTE staff and .75 FTE clinical supervision to support the behavioral health program embedded within the eight Ingham County Health Department Clinics for the period of October 1, 2018 through September 30, 2019 and receive \$616,915 for those services.

**Revenue Contract Renewal: Eaton Truancy Intervention Project**

Contract renewal with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2018 through September 30, 2019 and receive \$152,986 for those services.

MOTION CARRIED unanimously.

Chris Swope left the meeting at 5:51 p.m.

**Contract Renewals**

**ACTION:**

MOVED by Raul Gonzales and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Renewal: JIMHO Drop-In/Project Stay**

Contract renewal with JIMHO to purchase Drop-In/Project Stay services from Justice in Mental Health Organization (JIMHO) that including peer counseling, emotional support, crisis intervention, and help with daily living challenges for adults with mental illness in a safe and supportive environment and pay \$259,426 for the period of October 1, 2018 through September 30, 2019.

**Expense Contract Renewal: Michigan Department of Health and Human Services – CMHA-CEI and Michigan Rehab Services (MRS)**

Contract renewal with the Michigan Rehab Services to provide supportive Employment through this ICTA (Interagency Cash Transfer Agreement) for the period of October 1, 2018 through September 30, 2019 and spend \$61,811.

**Expense Contract Renewal: Falco Corporation - Allegan Enrichment Center 1 AFC, 427 Davis Street, Allegan, MI 49010**

Contract renewal with the Falco Corporation, in addition to the provider’s roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase Adult Foster Care services for Mentally Ill adults from Allegan Enrichment Center 1 AFC for the period of October 1, 2018 through September 30, 2019 at a per diem rate of \$195.00 per consumer, independent of any amount paid to the home for Room and Board as calculated by the consumer’s ability to pay.

**Expense Contract Renewal: Beacon Specialized Living Services**

Contract renewal with Beacon Specialized Living Services to purchase specialized residential services, case management services, medication reviews, and 1:1 staffing as needed for the period of October 1, 2018 through September 30, 2019 at the rates and locations listed below, in addition to the provider’s roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need.

<b>Provider</b>	<b>Home Name / Location</b>	<b>License Number</b>
Beacon Specialized Living	Goodrich AFC, Goodrich, MI	AS250387910
Beacon Specialized Living	Beacon Springs West, Berrien, MI	AL110383074
Beacon Specialized Living	Wavcrest AFC, Bangor, MI	AL800278708
Beacon Specialized Living	The Cottage AFC, Stanton, MI	AM590387872
Beacon Specialized Living	Stagecoach Center, Galesburg, MI	AM390337021
Beacon Specialized Living	Breakwater East, Bangor, MI	AM800267887
Beacon Specialized Living	Home at Jackson, Jackson, MI	AS380392702
Beacon Specialized Living	Meadowland (Cottage I), Lawrence, MI	AM800084653

Beacon Specialized Living	Mission Point, Kingsley MI	AM280238050
Beacon Specialized Living	Breakwater West, Bangor, MI	AM800267888

**Per Diem Fee Schedule – Fiscal 2018-2019**

Personal Care (Code T1020)	\$232.50 per diem
Community Living Supports (Code H2016) (Residential)	(rate split by code based upon client’s time study, determined by CMH)
Beacon Springs (Specialty Program)	\$282.50 per diem
Personal Care (Code T1020) Community Living Supports (Code H2016)	(rate split by code based upon client’s time study, determined by CMH)
Lifestyles Apt. Program (Code H0043)	\$125.00 per diem
Psychiatry (no per diem code)	\$11.00 per diem
Case Management (no per diem code)	\$14.00 per diem
DBT Informed Treatment (no per diem code)	\$25.00 per diem
Enhanced Staffing (code H2016 - formerly H2015)	\$23.00 per hour (added to H2016 rate)
Room & Board (S9976)	\$28.39 daily eff. 1/1/2018

Room & Board effective January 1, 2018. \$863.50

	Fee	Status	Units
Psychiatric Evaluation with no Medical Services	\$400.00	Code 90791	Per encounter
Psychiatric Evaluation with Medical Services	\$400.00	Code 90792	Per encounter
Medication Review	\$200.00	Code 99212 – 8-12 minutes Code 99213 – 13-20 minutes	Per encounter

		Code 99214 – 21-32 minutes	
Behavior Plan Assessment & Development (One-time fee)	\$1500.00	Code H0032	Per encounter
Behavior Plan Monitoring	\$80.00	Code H2000:TS	Per month
DBT	\$120.00	Code H2019	Per session
Individual Per Session	\$65.00	Code 90832	16-37 minutes
	\$75.00	Code 90834	38-52 minutes
	\$90.00	Code 90837	53+ minutes
Group Per Session	\$70.00	Code 90853	Per session
Targeted Case Management	\$40.50	Code T1017	Per 15 minutes
Supports Coordination	\$40.50	Code T1016	Per 15 minutes

**Per Contact Fee Schedule – 2018-2019**

**Expense Contract Renewal: Cornerstone II (Tracie Hernandez)**

**Contract renewal with the provider below, in addition to the provider’s roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services with the per diem rate of \$225.00, independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay, for the period of October 1, 2018 through September 30, 2019.**

<b>Provider/Entity</b>	<b>Location</b>	<b>License Number</b>
Cornerstone II, Inc.	Cornerstone II AFC (Coldwater, MI)	AS120265532

**Expense Contract Renewal: Elder Ridge Manor II, LLC**

Contract renewal with Elder Ridge Manor II (license number AL330380274), in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services for the period of October 1, 2018 through September 30, 2019, and pay a per diem rate of \$81.37, independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay.

**Expense Contract Renewal: Flatrock Manor, Inc**

Contract renewal with Flatrock Manor, Inc. at Flatrock Manor of Flint Township, 2360 Stonebridge Drive Flint, MI 48532, , in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services and case management services for the period of October 1, 2018 through September 30, 2019 and pay the rates listed below, independent of the room and board as calculated by the consumer's individual ability to pay. Services are to be provided at the list of facilities attached, pending the necessary approvals of their special certification through the Michigan Department of Licensing and Regulatory Affairs (LARA).

<b>Flatrock Manor, Inc. Rate Sheet October 1, 2018 - September 30, 2019</b>			
<b>Service Description</b>	<b>Service Code</b>	<b>Unit of Service</b>	<b>Rate</b>
Targeted Case Management	T1017	Daily	\$ 10.00
Comprehensive Community Supports and Personal Care per diem –Standard Group Homes	H2016 / T1020	Daily	\$ 400.00
Comprehensive Community Supports and Personal Care per diem – Flatrock Manor	H2016 / T1020	Daily	\$ 400.00

**Expense Contract Renewal: Greenville Acres Adult Care**

Contract renewal with Greenville Acres Adult Care, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services for the period of October 1, 2018 through

September 30, 2019 and reimburse the home at a per diem rate of \$30.48, independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay.

**Expense Contract Renewal: Hope Network Behavioral Health**

contract renewal with Hope Network Behavioral Health, located at P.O. Box 3075 Orchard Vista Dr. S.E., Grand Rapids, Michigan 49546, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services, case management services, medication reviews, and 1:1 staffing as needed for the period of October 1, 2018 through September 30, 2019 at the below locations and rates.

HNBHS Programs / License Numbers	County / City	Capacity / Population	Standard PC/CLS Rate* (per day)
<i>River Valley Integrated Care I Integrated Medical – Intensive</i>	Grand Rapids	32 / MI - Specialized residential - Medical	<b>\$319.00</b> [1,2]
<i>Harbor Point Lapeer Behavioral – Intensive</i>	Lapeer	12 / MI - Intensive adult residential - Clinical	<b>\$372.90</b> [1,2]
<i>Harbor Point East, West, North Behavioral – Intensive</i>	Ottawa/Nunica	36 / MI – Intensive adult residential – Clinical	<b>\$361.02</b> [1,2]

[1] – PC, CLS and Residential rates exclude SSI / R&B which is collected by HNBHS. PC and CLS rates are subject to change based on the IPOS [2] – Ancillary Services are in addition to PC and CLS rates listed herein. All psychiatric and therapeutic services will follow the federal and/or state guidelines for payer reimbursement.

Service Code and Description	Unit Type	Rate
90785 - Interactive Psychotherapy	Encounters	\$7.00
90791 / 90791 GT - Psychiatric Diagnostic Evaluation (no medical services)	Encounters	\$180.00
90792 / 90792 GT - Psychiatric Diagnostic Evaluation (with medical services)	Encounters	\$241.00
90832 - Psychotherapy 30 min	Encounters	\$65.00
90834 - Psychotherapy 45 min	Encounters	\$125.00
90837 - Psychotherapy 60 min	Encounters	\$165.00
90853 - Group Therapy	Encounters	\$45.00
96372 Medication Injection	Encounters	\$50.00

99201 / 99201 GT - New O/P 10 Minutes	Encounters	\$57.10
99202 / 99202 GT - New O/P 20 Minutes	Encounters	\$114.20
99203 / 99203 GT - New O/P 30 Minutes	Encounters	\$175.00
99204 / 99204 GT - New O/P 45 Minutes	Encounters	\$256.95
99205 / 99205 GT - New O/P 60 Minutes	Encounters	\$342.60
99211 / 99211 GT - Established O/P 5 Minutes	Encounters	\$35.00
99212 / 99212 GT - Established O/P 10 Minutes	Encounters	\$65.00
99213 / 99213 GT - Established O/P 15 Minutes	Encounters	\$100.00
99214 / 99214 GT - Established O/P 25 Minutes	Encounters	\$137.05
99215 / 99215 GT - Established O/P 40 Minutes	Encounters	\$228.40
99324 - New Domiciliary Service 20 Minutes	Encounters	\$95.70
99325 - New Domiciliary Service 30 Minutes	Encounters	\$134.00
99326 - New Domiciliary Service 45 Minutes	Encounters	\$191.40
99327 - New Domiciliary Service 60 Minutes	Encounters	\$229.70
99328 - New Domiciliary Service 75 Minutes	Encounters	\$215.44
99334 - Established Domiciliary Service 15 Minutes	Encounters	\$76.55
99335 - Established Domiciliary Service 25 Minutes	Encounters	\$114.85
99336 - Established Domiciliary Service 40 Minutes	Encounters	\$172.25
99337 - Established Domiciliary Service 60 Minutes	Encounters	\$190.79
H0031 - Mental Health Assessment, by Non-Physician	Encounters	\$140.00
H0032 - Treatment Plan Development by Non-Physician	Encounters	\$180.00
H0034 - Medication Training & Support	15 Minutes	\$40.00
H0038 - Peer Supports	Encounters	\$33.60
H2011 - Crisis Intervention	15 Minutes	\$33.60
S9445 - Patient Education, NOC, Non-Physician, Individual	Encounters	\$86.34
S9446 - Patient Education, NOC, Non-Physician, Group	Encounters	\$43.17
T1001 - Nursing Assessment	Encounters	\$199.20
T1002 - RN services	Up to 15 Minutes	\$43.00
T1016 - Supports Coordination	15 Minutes	\$51.00

T1017 - Targeted Case Management	15 Minutes	\$56.50
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**Expense Contract Renewal: Turning Leaf**

Contract renewal to purchase Community Living Supports from Turning Leaf for the period of October 1, 2018 through September 30, 2019 and pay according to the rate schedule below for those services/goods.

Service	Code	Per Diem Rate
Supported Housing (CLS)	H0043	Up to \$633.43/day *

\*Rate varies depending on the support needs of the individual served. A CLS per diem code (H0043) rate may be utilized that is calculated by the number of authorized hours per the individual’s level of care and need.

**Expense Contract Renewal: Walnut Ridge Country Estate LLC Adult Foster Care, Stockbridge**

Contract renewal with Walnut Ridge Country Estate LLC Adult Foster Care in Stockbridge, in addition to the provider’s roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase residential services with the per diem rate of \$61.64 for the period of October 1, 2018 through September 30, 2019.

**Revenue Contract Renewal: Professional Consulting Services**

Contract renewal with Professional Consulting Services to provide a full array of adult mental health services to adults with serious and persistent mental illness in support of the Michigan Prisoner Re-Entry Initiative (MPRI), Michigan Department of Corrections (MDOC)/Re-Entry Project for Offenders with Special Needs for the period of October 1, 2018 to September 30, 2019 and receive reimbursement for services, per the DOC schedule of fees for those services.

**Renewal MOU: Lansing Housing Commission**

Renewal MOU with LHC to provide match-in-kind services in the amount of \$86,000 for the FY 2018/2019 from the retroactive term of May 1, 2018 through April 30, 2019. Accepting this will allow CMHA-CEI to provide essential services and supports, e.g., case management, nursing services, psychiatry, peer support services, etc. to homeless recipients with mental illness or co-occurring disorders. Kay Randolph-Back asked if

the change in leadership at LHC has changed the relationship with them. Sara said there is currently temporary leadership and the relationship has not changed.

**Revenue Contract Renewal: Peckham, Inc.**

Contract renewal with Peckham, Inc. with the understanding that CMHA CEI will pay \$61,811 to Michigan Rehabilitation Services for cash match purposes (known as the ICTA – Interagency Cash Transfer Agreement - payment) toward the Community Work Experience Program (CWEP). Peckham will contribute \$24,000 to CMHA CEI toward this initial cash match contribution of \$61,811. After CMHA CEI makes the payment of \$61,811 to MRS, Peckham will reimburse CMHA CEI \$24,000 within 30 days of MRS’ receipt of payment. Peckham will reimburse CMHA CEI \$9,452.75 on a quarterly basis, with payments due by the last day of the quarter (December 31, March 31, June 30, and September 30), for a total reimbursement of \$37, 811 during the contract period, October 1, 2018 through September 30, 2019.

MOTION CARRIED unanimously.

**Contract Renewals and Amendment**

**ACTION:**

MOVED by Kam Washburn and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Renewals: Applied Behavior Analysis (ABA) Services**

Contract renewals with the following providers at the rates listed below, for the period of October 1, 2018 – September 30, 2019.

ABA Insight	6267 Webster Church Road, Dexter, Michigan 48130
ABA Pathways	P.O. Box 633 Lakeland, MI 48143
Acorn Health	1363 Douglas Drive, Suite 104 Traverse City, Michigan 49696
Centria Healthcare	41521 W 11 Mile Road, Novi, Michigan 48375
Comprehensive Early Autism Services	306 N. Kensington Ave.

	La Grange Park, IL 60526
Gateway Pediatric Therapy, LLC	32100 Telegraph Road, Suite 185 Bingham Farms, MI 48025
Hope Network	3075 Orchard Vista Dr. SE, PO. Box 890, Grand Rapids, Michigan, 49518
Michigan State University – Early Learning Institute	325 West Grand River, East Lansing, Michigan 48842
Novel Responses	526 West Centre Avenue, Portage, Michigan, 49024
Residential Option, Inc.	2400 Science Parkway, 2nd floor Okemos, MI 48864
Total Spectrum	650 W. Grand Ave., Ste. 207 Elmhurst, IL 60126-1025

Code	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
0359T	Assessment (up to 4 hours, two times per year)	Encounter	BCBA, BCaBA, QBHP, or LP/LLP	\$480.00	\$340.00	\$480.00	\$480.00	
0362T	Functional Behavior Assessment	First 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
+0363T	Functional Behavioral Assessment	Each additional 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
0364T	Direct treatment	First 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$30.00	\$30.00	\$30.00	\$25.00

+0365T	Direct treatment	Each additional 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$30.00	\$30.00	\$30.00	\$25.00
0366T	Direct treatment, group	First 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$8.57	\$8.57	\$8.57	\$8.57	\$7.86
+0367T	Direct treatment, group	Each additional 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$8.57	\$8.57	\$8.57	\$8.57	\$7.86
0368T	Supervision	First 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
0369T	Supervision	Each additional 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
0368T-GT	Supervision, telepractice	First 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
+0369T-GT	Supervision, telepractice	Each additional 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
0370T	Family training	Encounter	BCBA, BCaBA, QBHP, or LP/LLP	\$120.00	\$85.00	\$120.00	\$120.00	

0370T-GT	Family training, telepractice	Encounter	BCBA, BCaBA, QBHP, or LP/LLP	\$120.00	\$85.00	\$120.00	\$120.00	
0371T	Family training, multiple families	Encounter	BCBA, BCaBA, QBHP, or LP/LLP	\$72.00	\$51.00	\$72.00	\$72.00	
0372T	Social skills group	Encounter	BCBA, BCaBA, QBHP, or LP/LLP	\$51.43	\$36.43	\$51.43	\$51.43	
0373T	Direct treatment, requiring two or more technicians	First 60 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$120.00	\$120.00	\$120.00	\$120.00	\$100.00
0374T	Direct treatment, requiring two or more technicians	Each additional 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$60.00	\$60.00	\$60.00	\$60.00	\$50.00

**Expense Contract Renewal: Alternative Services, Inc.**

Contract renewal with Alternative Services, Inc. for specialized residential services located at the Martin Home in Shiawassee County for the period of October 1, 2018 to September 30, 2019. The home is reimbursed on a per diem basis, and the current rate is \$322.27.

**Expense Contract Renewal: Community Living Network**

Contract renewal with Community Living Network to purchase Fiscal Intermediary services and reimburse for CLS and Respite services for the period of October 1, 2018 through September 30, 2019, at the rates listed below:

**Rate Schedule: Fiscal Intermediary**

Service Description	Code	Fee
Enrollment Fee	T2025	\$175 onetime fee with payroll

FI services for Consumers with 1-2 employees	T2025	\$105/month
FI services for Consumers with 3-4 employees	T2025	\$120/month
FI services for Consumers with 5-6 employees	T2025	\$135/month
FI services for Consumers with 7 or more employees	T2025	\$150/month
Family Friend - Respite Only Enrollment Fee	T2025	\$10/per consumer One Time Fee
Family Friend - Respite Only Per Transaction/Check Fee	T2025	\$10/per transaction/check* Monthly fee dependent on number of checks

Service	Code & Modifier	15 Min. Unit Rate**
*CLS/Respite Level 1	H2015 T1005 TT	\$3.96
*CLS/Respite Level 2 - Specialized	H2015 T1005 TT	\$4.49

\* Rates are dependent on the support needs of the individual served and established by the CMH Level of Care.

\*\*Budgets are created off of the standard board approved rates above, multiplied by the hours authorized. The reimbursable rate will vary based on the individual budget created through the Self-Determination Arrangement.

**Expense Contract Renewal: Forster Woods Adult Day Center**

**Contract renewal with Forster Woods Adult Day Care to purchase Community Living Supports and Respite Services for the period of October 1, 2018 through September 30, 2019 and pay per the rate schedule below.**

**Rate Schedules**

Service	Code & Modifier	15 Min. Unit Rate**	15 min. Unit Holiday Rate**
*CLS/Respite Activity Center	H2015 T1005 TT	\$2.98	
**CLS/Respite Level 1	H2015 T1005 TT	\$3.96	\$5.85
**CLS/Respite Level 2	H2015 T1005 TT	\$4.49	\$6.68

\*This provider has a community daytime activity center (Adult Day Care) that provides services at a different rate than our standard rate. Individuals may convert their CLS authorization to utilize it at this daytime activity center at this rate.

\*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

Rate varies depending on the support needs of the individual served.

A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

### **Expense Contract Renewal: Rainbow Homes**

**Contract renewal with Rainbow Homes to purchase CLS and Respite Services for the period of October 1, 2018 through September 30, 2019 and pay per the rate schedule below.**

#### **Rate Schedule**

Service	Code & Modifier	15 Min. Unit Rate
*CLS/Respite Rainbow Level 1	H2015 T1005 TT	\$1.39
*CLS/Respite Rainbow Level 2	H2015 T1005 TT	\$1.81
*CLS/Respite Rainbow Level 3	H2015 T1005 TT	\$2.25
		\$3.96

Respite/CLS – Adult	H2015 T1005 TT	
Respite/CLS – Adult –Holiday**	H2015 T1005 TT	\$5.85
Respite/CLS- Adult High Need	H2015 T1005 TT	\$4.49
Respite/CLS- Adult High Need-Holiday**	H2015 T1005 TT	\$6.68
Respite/CLS – Sleeper	H2015 T1005	\$2.79
<b>Service</b>	<b>Code &amp; Modifier</b>	<b>Per Diem Rate</b>
Per Diem Respite Per Diem Level 1 – Day	H0045 TT	\$42.30
Per Diem Respite Per Diem Level 2 – Day	H0045 TT	\$52.40
Per Diem Respite Per Diem Level 3 - Day	H0045 TT	\$62.50
Per Diem Respite Per Diem Level 1 – Night	H0045 TT	\$72.60
Per Diem Respite Per Diem Level 2 – Night	H0045 TT	\$97.85
Per Diem Respite Per Diem Level 3 – Night	H0045 TT	\$113.00

\*Provider offers a discounted rate for individuals that attend the program for a full day. Rates are dependent on the support needs of the individual served and established by the CMH Level of Care.

\*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

Rate varies depending on the support needs of the individual served.

A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

**Expense Contract Renewal: ASPPIRE**

**Contract renewal with ASPPIRE to purchase CLS and Respite Services for the period of October 1, 2018 through September 30, 2019 and pay per the rate schedule below.**

**Rate Schedule**

<b>Service</b>	<b>Code &amp; Modifier</b>	<b>15 Min. Unit Rate**</b>	<b>15 min. Unit Holiday Rate**</b>
*CLS/Respite Social Coaching Session	H2015 T1005 TT	\$4.34	
*CLS/Respite Specialized Social Coaching Session	H2015 T1005 TT	\$5.45	
CLS/Respite Level 1	H2015 T1005 TT	\$3.96	\$5.85
CLS/Respite Level 2	H2015 T1005 TT	\$4.49	\$6.68
CLS/Respite Sleeper	H2015 T1005 TT	\$2.79	

\*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

Rate varies depending on the session attended and the support needs of the individual served. ASPPIRE offers structured social coaching sessions for individuals provided at a non-standard rate.

A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

**Expense Contract Renewal: Clinical Services – Community Living Services of Oakland County**

**Contract renewal with Community Living Services of Oakland County and purchase Clinical Services for the period of October 1, 2018 through September 30, 2019 and pay per the rate schedule below.**

**Rate Schedule**

Service	Code	Unit Rate	Rate
Community Living Supports	H0043	Per Diem Encounter	\$290-\$440*
Psychiatric Evaluation	90792	Encounter – Session	\$240
Psychological Evaluation	96110	Encounter – Session	\$342
Behavioral Supports	H0032	Encounter – Session	\$240
Medication Review	992**	Encounter – Session	\$135
Other Assessment (Intake, SIS)	H0031	Encounter – Session	\$279
Supports Coordination	T1016	15 Minutes	\$72
Fiscal Intermediary	T2025	Encounter	\$90

\*CLS Per Diem rate based on Level of Care, service hours needed, and exceptions if there is not a housemate to share staffing supports with prior approval for an increase in the rate.

**Expense Contract Renewal: Guardianship Services**

**Contract renewals with Brian E. Madar, Mid-Michigan Guardianship Services, Tri-County Guardianship Services, Catherine Jacobs, and Carolyn Bovee to purchase guardianship services for the period of October 1, 2018 through September 30, 2019, and pay \$67.35 per month, per consumer for those services.**

**Expense Contract Renewal: Helping Hands Respite Care**

**Contract renewal with Helping Hands Respite Care to purchase CLS and Respite Services for the period of October 1, 2018 through September 30, 2019 and pay per the rate schedule below.**

**Rate Schedule**

Service	Code & Modifier	15 Min. Unit Rate**	15 min. Unit Holiday Rate**
*Respite CCI Respite House	T1005 TT	\$3.25	

Low Need			
*Respite CCI Respite House High Need	T1005 TT	\$3.63	
**CLS/Respite Level 1	H2015 T1005 TT	\$3.96	\$5.85
**CLS/Respite Level 2	H2015 T1005 TT	\$4.49	\$6.68
CLS/Respite Sleeper	H2015 T1005 TT	\$2.79	

\*This provider has a Child Caring Institution (CCI) licensed home to provide respite services to minors. This is done at a different rate than our standard rate due to the specialized service of 24 hour licensed care to children.

\*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

Rate varies depending on the support needs of the individual served.

A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

### **Expense Contract Amendment: Horizon Behavioral Solutions**

**Contract renewal with Horizon Behavioral Solutions, LLC to purchase CLS and Respite Services for the period of October 1, 2018 through September 30, 2019 and pay per the rate schedule below. Karla explained that the amendment to the Horizon contract is to mirror Helping Hands Respite Care's contract. This reflects licensing changes, as well.**

### **Rate Schedule**

<b>Service</b>	<b>Code &amp; Modifier</b>	<b>15 Min. Unit Rate**</b>	<b>15 min. Unit Holiday Rate**</b>
*Respite CCI Respite House Low Need	T1005 TT	\$3.25	
*Respite		\$3.63	

CCI Respite House High Need	T1005 TT		
**CLS/Respite Level 1	H2015 T1005 TT	\$3.96	\$5.85
**CLS/Respite Level 2	H2015 T1005 TT	\$4.49	\$6.68
CLS/Respite Sleeper	H2015 T1005 TT	\$2.79	

\*This provider has a Child Caring Institution (CCI) licensed home to provide respite services to minors. This is done at a different rate than our standard rate due to the specialized service of 24 hour licensed care to children.

\*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

Rate varies depending on the support needs of the individual served.

A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

**Expense Contract Renewal: Spectrum Community Services**

**Contract renewal with Spectrum Community Services to purchase; Community Living Supports, Support Coordination, Psychiatric Evaluations, Medication reviews, and other therapies as needed, for the period of October 1, 2018 through September 30, 2019 and pay the rates listed below.**

<b>Spectrum Services Rate Sheet October 1, 2018 - September 30, 2019</b>			
<b>Service Description</b>	<b>Service Code</b>	<b>Unit of Service</b>	<b>Rate</b>
Support Coordination	T1016	15 minutes	\$64.52
Psychiatric Services	99214	Event	\$155.50
Community Living Supports	H0043	Day	\$279.59
Psychotherapy, 38-52 min	90834	Event	\$85.68

**Expense Contract Renewal: Creekside Manor**

**Contract renewal with Creekside Manor to purchase Community Living Supports for the period of October 1, 2018 – September 30, 2019 and pay according to the rate schedule below for those services / goods.**

<b>Service</b>	<b>Code</b>	<b>Rate</b>
Per Diem CLS	H0043	\$240
CLS 15 minute unit	H2015	\$2.50

**Expense Contract Renewals: Community Living Supports and Respite Services**

**Contract renewals to purchase Community Living Supports (CLS), Respite Services and other identified services from the following agencies, and at the periods and rates listed below:**

<b>Agency Name</b>	<b>Address</b>	<b>Service</b>	<b>Start Date</b>	<b>Expire Date</b>
ABC Home Care Services, LLC - Quality Nursing	P.O. Box 27313 Lansing, MI 48909	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Agape Total Healthcare Systems	809 Center St Ste 6B Lansing, MI 48906	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Aiding Hearts	13630 Main Street, Ste. C Bath, MI 48808	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Alternative Choices, LLC	6001 N Adams Rd Ste 165 Bloomfield Hills, MI 48304	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	12/31/2018	09/30/19
Alternative Community Living Inc. - Hope Network New	70 Lafayette Pontiac, MI 48342	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Alternative Services Inc.	32625 W 7 Mile Rd Ste 11 Livonia, MI 48125	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Community Linx	3343 Turner Street Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19

Cypress Home Care	808 W. Lake Lansing Rd. East Lansing, MI 48823	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
FirstLight Home Care of Greater	4125 Okemos Rd. Unit 24 Okemos, MI 48864	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Giving Tree Farm	15413 Turner Rd Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
HealthCall	28000 Woodward Ave, Ste 100	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Heart Home Care, LLC	107 Richard Avenue Lansing, MI 48917	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
His Hand Home Health Care	5329 Thames Dr. Haslett, MI 48840	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	12/31/2018	09/30/19
Homecare Alternatives Inc.	6015 South Pennsylvania Avenue,	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
JWR Health Services	P.O. Box 796 Lansing, MI 48912	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
M and Y Care LLC	7125 Orchard Lake Rd Suite 210	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Maxim Healthcare Services Inc.	2627 East Beltline Ave. SE Ste 210	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite/RN/LPN)	10/1/18	09/30/19
Moore Living Connections	401 W. Jolly Rd. Lansing, MI 48910	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	12/31/18	09/30/19
Optimal Medical Staffing	15945 Wood Rd Lansing, MI 48906	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite/ RN/LPN)	12/31/18	09/30/19
Residential Options Inc.	2400 Science Parkway Okemos, MI 48864	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite/Therapy/ Family/Non-Family Training, Treatment Planning)	10/1/18	09/30/19
Right at Home - Brighton	734 West Grand River Brighton, MI 48116	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	12/31/18	09/30/19
Right at Home - Lansing	1035 Charlevoix Dr. Grand Ledge, MI 48837	Children's Waiver /Hab. Waiver /B3 (CLS*/Respite)	12/31/18	09/30/19

Royal Care Link	4700 Hagadorn, Suite 107A	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Shekinah Home Care	1537 Stanlake Drive East Lansing, MI 48823	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Spartan Healthcare Staffing Services	2840 E. Grand River Ave. East Lansing, MI 48823	Children's Waivers /Hab. Waiver /B3 (CLS*/Respite)	10/1/18	09/30/19
Life Therapeutic Solutions	P.O. Box 1053 Ada, MI 49301	Children's Waivers (Art Therapy)	10/1/18	09/30/19
Michigan State University – Community Music	4930 S. Hagadorn East Lansing, MI 48823	Children's Waivers /Hab. Waiver /B3 (Music Therapy)	10/1/18	09/30/19
Gail Grace	121 Germany Rd. Williamston, MI 48895	Children's Waivers (Therapeutic)	10/1/18	09/30/19
Maryann Lefevre Hancock	812 Clark St. Lansing, MI 48906	Children's Waivers (Therapeutic)	10/1/18	09/30/19
Richard Allen Price	75 Crosswind Drive Holland, MI 49424	Children's Waivers /Hab. Waiver /B3 (Therapy, Family/non-family)	10/1/18	09/30/19

\*Community Living Support (CLS)

Name of Service	Code	15 Minute Unit Rate
CLS -Adult	H2015	\$3.96
CLS -Adult -Holiday **	H2015	\$5.85
CLS- Adult High Need	H2015	\$4.49
CLS- Adult High Need-Holiday **	H2015	\$6.68
CLS -Children/ Children's Waiver	H2015	\$4.49
CLS- Children's Waiver - Holiday **	H2015	\$6.68
CLS- Sleeper	H2015	\$2.79

RESPITE -Adult	T1005	\$3.96
RESPITE -Adult -Holiday **	T1005	\$5.85
RESPITE- Adult High Need	T1005	\$4.49
RESPITE- Adult High Need-Holiday **	T1005	\$6.68
RESPITE -Children/ Children's Waiver	T1005	\$4.49
RESPITE- Children/CWP - Holiday **	T1005	\$6.68
RESPITE- Sleeper	T1005	\$2.79
Massage Therapy - Children's Waiver Only	97124	\$16.64
Neuromuscular Reeducation (OT/Massage)	97112	\$20.85
Nursing LPN	T1000 (TE)	\$7.28
Nursing LPN -Holiday **	T1000 (TE)	\$10.92
Nursing LPN- Respite	T1005 (TE)	\$7.42
Nursing LPN- Respite Holiday **	T1005 (TE)	\$11.05
Nursing RN	T1000 (TD)	\$8.56
Nursing RN-Holiday **	T1000 (TD)	\$12.84
Nursing RN-Respite	T1005(TD)	\$8.69
Nursing RN-Respite Holiday **	T1005(TD)	\$12.98
Therapeutic Activities Exercise (CHUM/Massage Therapy)	97530	\$21.74
Therapeutic Exercise (CHUM/Massage Therapy)	97110	\$20.19
<b>Name of Service</b>	<b>Code</b>	<b>Per Session Rate</b>
Art Therapy - Children's Waiver Only	G1076	\$68.55
Family Training	S5111	\$67.50
Insight Oriented Therapy	90834	\$67.97

Music Therapy-Children's Waiver Only	G1076	\$70.86
Non Family Training-Children's Waiver Only	S5116	\$66.13
OT Evaluation	97003	\$48.17
Recreational Therapy - Children's Waiver Only	G1076	\$68.55
Treatment Planning	H0032	\$67.97

\*\*Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day,

\*Includes transportation cost associated with transporting consumers to/from appointments, outings, etc.

Rate varies depending on the support needs of the individual served.

A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

#### **Expense Contract Renewal: Harper Psychological**

**Contract renewal with Harper Psychological for psychological evaluation at the rate of \$800 per evaluation (96101 Psychological evaluation), for the period of October 1, 2018 – September 30, 2019. Joe Brehler noted his continual discomfort with this item and his issue with the Line of Sight program. Kay asked about how often the assessments are taking place for Line of Sight, and Karla could not answer how often this was happening. Karla explained there is an internal client care monitoring process for those with a history, whether they have been diagnosed or not. Kay went on to ask about a person coming into a residential home with a history or sexual offences, and whether the PCP for the other persons in the home would allow them to know about this person coming into the home. Karla said that for CSDD, anyone with these kinds of offenses are not being served in a group home, but rather would have one roommate and Line of Sight provisions.**

#### **Expense Contract Renewal: Peckham Inc. – House of Ruth**

**Contract renewal with Peckham, Inc, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services from the House of Ruth AFC for the period of October 1, 2018 through September 30, 2019 and pay \$44.14 per day for those services.**

**Expense Contract Renewal: Christine Decker—Mended Hearts AFC**

Contract renewal with Christine Decker—Mended Hearts AFC, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services from Christine Decker/Mended Hearts AFC for the period of October 1, 2018 through September 30, 2019 and pay \$81.20 for those services. This agreement assumes compliance with Home and Community Based Service Rules, and/or an established commitment to become compliant with the rules through the process of corrective action planning.

**Expense Contract Renewal: Moore Living Connections, 1401 Georgetown**

Contract renewal with Moore Living Connections , 1401 Georgetown, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services from Moore Living Connections, for the period of October 1, 2018 through September 30, 2019 and pay \$68.18 for those services, independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay.

**Expense Contract Renewal: Moore Living Connections 1409 Georgetown**

Contract renewal with Moore Living Connections, in addition to the provider's roster of licensed Adult Foster Care facilities that have their special certifications approved by LARA, as requested and approved by management to meet consumer need, to purchase specialized residential services from Moore Living Connections, 1409 Georgetown for the period of October 1, 2018 through September 30, 2019 and pay \$68.18 for those services, independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay.

**Expense Contract Renewal: Michigan Department of Career Development**

Contract renewal to enter into a cash match agreement with the Michigan Department of Energy and Labor & Economic Growth, Michigan Rehabilitation Services in the amount of \$98,823 for the period of October 1, 2018 through September 30, 2019. This agreement will produce \$343,789 of Supported Employment services for CMHA-CEI consumers.

**Expense Contract Renewal: Peckham, Inc.**

Contract renewal with Peckham, Inc. for the period of October 1, 2018 through September 30, 2019. Rates paid to Peckham will be \$2.03 per 15-minute unit for skills training for existing participants with developmental and/or intellectual disabilities prior to their next scheduled IPOS. \$3.60 per 15-minute unit for skill training will be

paid to existing recipients with developmental and/or intellectual disabilities following their next IPOS and new recipients entering services. \$30 per hour for 1:1 staffing /job coaching we will be paid on an as needed basis.

**Expense Contract Renewal: Connie Srebnik—Srebnik’s AFC**

Contract renewal with Connie Srebnik to purchase specialized residential services from the Srebnik’s AFC, License # AF710285613, located at 3386 Wildwood Lane, Rogers City MI, 49779, from Connie Srebnik/Srebnik’s AFC for the period of October 1, 2018 through September 30, 2019. The home will be reimbursed at the rate of \$76.50 per diem that is independent of any amount paid to the home for room and board as calculated in the residents’ ability to pay. This agreement assumes compliance with Home and Community Based Service Rules, and/or an established commitment to become compliant with the rules through the process of corrective action planning.

MOTION CARRIED unanimously.

**Contract Renewals**

**ACTION:**

MOVED by Raul Gonzales and SUPPORTED by Kam Washburn that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**Expense Contract Renewal: Michigan Department of Health and Human Services (DHHS) Medicaid Eligibility Specialist Designated to CEI**

Contract renewal with Michigan Department of Health and Human Services to purchase Medicaid Eligibility Specialist services for the period of October 1, 2018 through September 30, 2019, and pay \$30,950.00 for those services.

**Expense Contract Renewal: Michigan Department of Health and Human Services (DHHS) - Medicaid Eligibility Specialist Designated to CEI**

Contract renewal with Michigan Department of Health and Human Services to purchase Medicaid Eligibility Specialist services for the period of October 1, 2018 through September 30, 2019, and pay \$61,900.00 annually for those services.

**MOTION CARRIED unanimously.**

**Revenue Contract: Mid-State Health Network Medicaid Subcontract**

Joe told the committee that there seems to be a difference of opinion coming out of last night's MSHN Board meeting. Sara and Stacia received an email from Joe Sedlock at MSHN stating that there will only be a 3-month extension of the FY18 subcontracts, but it was Joe's understanding that they approved the full 12-month FY19 contract. Many CMHs requested an increase in their FY19 budget; CEI's was approximately 4%, which was seen as fiscally conservative at the meeting. As Joe saw it, the end of the discussion was the assertion that MSHN would pass the 12 month allocations. Joe suggested that CEI take the 3-month extension at this point. Stacia said the CFOs meet with MSHN on a monthly basis, and do a budget-to-actual on a at least a quarterly basis, so MSHN has updated figures. Discussion ensued as to Saginaw County's funding issues and how they got into their current situation. Stacia noted that at the end of this fiscal year, MSHN's ISF should be fully-funded at 7.5%.

Raul Gonzales left the meeting at 6:13 p.m.

Raul Gonzales entered the meeting at 6:16 p.m.

**MOVED by Kam Washburn and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into amended FY18 contract with the Mid-State Health Network to provide, for the period of October 1, 2017 through December 30, 2018, the full range of Medicaid behavioral health and developmental disability services, the administrative functions required to support the provision of these Medicaid services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, to Medicaid enrollees within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community.**

**MOTION CARRIED unanimously.**

**FY 17/18 Amended Budget AND FY 17/18 Financial Statements**

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Stacia reviewed the budget and financial statement documents with the committee. The total revenue increased by \$10 million due to increased revenue sources.

**MOVED** by Kam Washburn and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the FY 17/18 Amended Budget.

**MOTION CARRIED** unanimously.

#### Mid-Year Program Proposals to Utilize Surplus in FY 2018

Stacia handed out a revised document with a corrected formula showing the amount of the total proposed changes as \$2.1 million. Nothing else changed in the document. This item was for information only.

#### Fiscal Year 2019 Budget

Stacia reviewed the FY19 budget document. This includes the program proposals to balance the budget with the \$5.1 million surplus. Stacia said depending on revenue projections from MSHN, it will be determined whether adjustments need to be made.

**MOVED** by Raul Gonzales and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the Fiscal Year 2018 Operating Budget: Revenues by Major Funding Source and Expenditures by Line-Item Cost Category. By adoption, the Board of Directors recognize that the adopted budget is based on current estimates of revenues and expenditures, and that staff may find it necessary to recommend, to the Finance Committee and/or Board of Directors, amendments to the budget during the course of the fiscal year; that purchases made in this budget shall be made in conformance with the Procurement Policy; and that expenses which are supported by grant revenue, reimbursement, or other sources of outside funding are contingent upon the Community Mental Health Authority of Clinton, Eaton, Ingham Counties receiving the budgeted revenues.

**MOTION CARRIED** unanimously.

**Old Business:**

Stacia provided a FY17 audit update. The audit is complete and was sent out in the electronic copy of the packet. Plante Moran will be coming next month to Finance Committee to present.

**New Business:**

None.

**Public Comment:**

None.

**Adjournment:**

The meeting was adjourned at 6:58 p.m. The next regularly scheduled Finance Committee meeting is October 10<sup>th</sup>, 2018, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Darby Vermeulen  
Finance Secretary