



Community

MENTAL HEALTH
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**BUILDING AND SITES AD HOC
COMMITTEE MEETING MINUTES**
Wednesday, August 5th, 2015, 12:00 – 1:00 pm
Community Mental Health Building
812 E. Jolly Rd., Conference Room 114-E
Lansing, Michigan 48910

Committee Members Present:

Joe Brehler, Kam Washburn, Kay Pray

Committee Members Absent:

Maxine Thome (notified staff of absence), Carol Koenig

Other Board Members Present:

None.

Staff Present:

Judy Hazle, Bob Sheehan, John Peiffer, Stacia Chick

Public Present:

Sienna Lockhart

Call to Order

The meeting was called to order at 12:15 pm.

Previous Meeting Minutes

MOVED by Kay Pray and **SUPPORTED** by Joe Brehler that the meeting minutes of

July 10, 2015 be approved. MOTION CARRIED unanimously.

Adoption of Agenda

MOVED by Kay Pray and SUPPORTED by Joe Brehler that the meeting agenda be approved with the addition of an update of the meeting with the Building Authority. MOTION CARRIED unanimously.

Public Comment on Agenda Items

None.

BUSINESS ITEMS:

Post Interview Results and Recommendation for Architectural Services

John Peiffer, Yvonne Williams, and Cliff Dodson participated in the interviews using a scoring system. John provided the "Scoring Summary and RFP Process Notes".

Hobbs & Black lost a couple of points from references. Bergman was the only firm that researched the original zoning on the property and made mention that the zoning for Jolly Road will need to be changed to Commercial. Bergman was the only firm to point out project challenges.

The Mayotte group presentation lacked the detail that was being sought.

Regarding the RFP bid, all expectations were met by all three firms.

Bergman has worked with CMHA-CEI for a few years now. John Peiffers recommendation is to move forward with Bergman.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Pray to recommend to the Board of Directors to authorize CMHA-CEI staff to enter into a contract with Bergman Associates, 1427 West Saginaw Street, East Lansing, for the purpose of providing

Architectural Services for the project of constructing a new 40,000 square foot addition to the CMHA-CEI building located at 812 E. Jolly Road, Lansing, MI, at the price of \$263,600.00. MOTION CARRIED unanimously.

Old Business

Update on Building Authority:

Proposals have been sent to the building authority to see if CMHA-CEI can pay off the Jolly Rd building early. CMHA-CEI would benefit from the interest savings in the proposal. If there are no savings, then CMHA-CEI will still pay the amount of interest due. Stacia Chick will follow up to see when CMHA-CEI might expect a response from the Building Authority.

Update of Purchase of Property:

A counter offer has been made by the current owner of the property. CMHA-CEI will counter back. Discussion ensued.

New Business

None.

Public Comment

No comment.

Adjournment

The meeting was adjourned at 12:55 pm. Committee meetings will be scheduled as necessary.

Minutes respectfully submitted by:

Judy Hazle
Executive Administrative Assistant