



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
HYBRID MEETING
MINUTES
Thursday, June 22, 2023
6:00 p.m.**

Staff Present (Via Zoom)

Jana Baylis, Shana Badgley, Karla Block, Joanne Holland, Sue Panetta, Jennifer Stanley, Gwenda Summers

Excused

KC Brown

Joyce Tunnard

Staff Present (In-Person)

Aleshia Echols

Sara Lurie

Public Present (In-person)

Daniel Arnold, Community Member

Norma Brower, Power of We Consortium

Public Present (via Zoom)

None.

Union Representation

None.

Call to Order:

The meeting was called to order by Board Chair, Dwight Washington at 6:14 p.m., due to external agency hybrid capability technical issues while offsite at Barry Eaton Health Department.

Roll Call:

Dwight Washington, Joe Brehler, Ryan Sebolt, Dale Copedge, Kay Randolph-Back, Raul Gonzales, Dianne Holman, Timothy Hanna

Board Member(s) Attending via Zoom

None.

Excused:

Adam Matson
Paul Palmer
Al Platt
Maxine Thome

Meeting Minutes

ACTION:

MOVED by Tim Hanna and SUPPORTED by Ryan Sebolt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the May 18, 2023, meeting minutes.

MOTION CARRIED unanimously.

Adoption of Meeting Agenda:

ACTION:

MOVED by Dale Copedge and SUPPORTED by Ryan Sebolt that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the June 22, 2023 Meeting Agenda as written.

MOTION CARRIED unanimously.

Public Comment:

Norma Brower, Power of We Consortium

Ms. Brower, thanked CMHA-CEI for their service to the community and shared that it is her pleasure to be the voice of the voiceless regarding lack of services in the community, and shared some of the results from The Power of We Consortium

perception survey noting that the survey was available electronically as well as hard copy as not to create a barrier for those who may not have access or be familiar with using a computer.

Ms. Brower stated that the objective of the perception survey is accessibility for everyone, reporting that feedback from individuals served revealed that services were provided to the offender and homeless populations. Additionally, Ms. Brower shared that employment and other support services are being provided to those who have been sexually assaulted who may come through the Women's Center.

Board Chair, Dwight Washington thanked Ms. Brower for sharing the perception survey feedback on behalf of the consumers within Clinton, Eaton and Ingham Counties.

Mid-State Health Network (MSHN) Update:

Board Member, Joe Brehler reported that the MSHN Board of Directors has not met since the last CMHA-CEI Board of Directors Meeting. Therefore, there is no report. The next meeting is scheduled for the month of July, 2023.

Board Member, Kay Randolph-Back inquired as to whether there was any clarification regarding the Conflict-Free Access. Mr. Brehler advised that there has not been clarification. However, advised that the SAMHSA tour and panel discussion is schedule for June 29th and that may be an opportunity to inquire further. Discussion ensued.

CEO, Sara Lurie advised that the State board passed resolution in opposition of Conflict-Free Access. However, advised that due to the limited amount of time available on June 29th for the tour and panel discussion with SAMHSA Administration and US Senator Debbie Stabenow, there will not be ample time to have a discussion regarding the Conflict-Free Access, and asked that this item be tabled for further discussion at a later date in which a formal meeting can be arranged. Several board members agreed.

ACTION: Sara Lurie will work with Bob Sheehan, CMHAM Executive Director to determine next steps as it relates to Conflict-Free Access, and asked that any inquiries be handled as a side bar conversation rather than during the public forum.

CEO REPORT

CEO, Sara Lurie welcomed the CMHA-CEI Board of Directors to Eaton County (as this is the first out County board meeting since COVID over two years ago), and shared the following information regarding the services CMHA-CEI provides to Eaton County Residents:

- 12% increase in Eaton County Residents served from FY21 to FY22. From 1,931 to 2,164 (233).
- Eaton County Counseling Center has begun intakes within 24-48 hours for adults. We also recently hired a youth and family therapist at ECCC
- The Waverly Wellness Clinic is very busy and we are working to add a psychiatric nurse practitioner to that location in the future.

Note: Additionally, outside of the office based services, there are many other services and supports provided in homes in the county.

- Eaton County also funds a mental health therapist in the jail and Dr. Stanley, has some promising leads right now in efforts to find a psychiatrist to serve the jail for a couple of hours per week. Hope to have that filled by fall.
- Eaton County Juvenile Justice Millage funds have supported Truancy Intervention Mental Health Services, Parent Young Child Early Intervention Services, Services in the youth center and most recently the Integrative Community Youth Outreach Unit who has been working with Delta Township Library, Eaton Rapids Library, Cross Roads Teen Center in Charlotte and the Eaton Rapids Teen Space. In Delta and Eaton Rapids Libraries we have a unique partnership with Eaton RESA who offers Nurturing Parenting for parents while we offer programming for the youth, they come together for dinner. This has been very well received.

SAMHSA Tour and Roundtable Discussion

DATE: Thursday, June 29, 2023

TIME: 3:30 – 5:00 pm (Light refreshments provided).

LOCATION: 812 E. Jolly Road, Atrium

Employee Appreciation Celebration

CMHA-CEI Shining Lights Outdoor Employee Appreciation Spring Event was held on Thursday June 15 from 11am-1pm and 3pm-5pm at Hawk Island County Park. It was an amazing event featuring fun, food, wellness, and beautiful entertainment including one of your very own on guitar, Raul Gonzales, *Ballet Maria Luz* is a performing group formed by children, teenagers and adults. The goal of the group is to bring awareness to communities of the history, contributions and the impact Latinos and indigenous cultures have rendered. BML consistently delivers cultural awareness through the fine art of dance and music, which are substantial components of all cultures along with a performance by Worship without Words African Dancers. Special recognition to Aleshia Echols, the Special Projects Committee Members, Facilities and Grounds Staff Members who all did an amazing job planning, setting up and cleaning up after the event. Thank you to Board Members (Tim Hannah and Dale Copedge) who stopped by and to Raul Gonzales for his performances.

Board Member, Raul Gonzales expressed how much he enjoyed the event and gave special kudos to Aleshia Echols for coordination, noting that the title of event/ party planner should officially be added to her job description. Additionally, Mr. Gonzales encouraged those members of the board who were unable to attend this year to consider attending next year's event.

With regards to employee recognition, Board Member, Kay Randolph Back took this opportunity to acknowledge Gwenda Summers noting that during the CMHAM Pre-Conference Ms. Summers received applause and was praised for the recent Oregon program.

Summer programming

Gwenda Summers, Director of Families Forward shared the following Eaton County programming available to youth this summer:

- Therapeutic Overnight Camps
- Teen Group
- Therapeutic Groups in community settings, like day camp programs
- CLS & Respite Care
 - Individual, one on one
 - Small Group pairings

Noting that these groups are focusing on appropriate social interactions in the community, peer relationship skills, emotion regulation and transitions. These groups are geared towards experiencing their local community & having summertime fun while having natural opportunities to practice all kinds of skill building with the

hope of helping the transition back into the classroom be smoother.

CARF Accreditation

A special acknowledgment was given by CEO, Sara Lurie to Joyce Tunnard, QCSRR Director and her staff for all of their work thus far as we move through the audit process.

ACTION: Ms. Lurie will share the results of the audit as soon as they become available.

Crisis Stabilization Unit

CEO, Sara Lurie reported that an update will be provided at the upcoming Building & Sites Ad Hoc Committee Meeting scheduled for Monday, July 10 @ 4:00 pm., prior to Program & Planning Committee Meeting.

ACTION: Exploring with Ingham County Building Authority and Human Services. Additionally, this item is on the Ingham County Agenda for their meeting scheduled for July 3.

Strategic Planning

CEO, Sara Lurie reported that there is a meeting schedule with the Directors Group in which Jan Urban-Lurain will be joining. Sara will plan to provide an update to members of Program & Planning Committee in July and bring back to the board in August.

Conflict Free Access and Planning Resolution

Sara Lurie, CEO shared that a copy of the Conflict Free Access and Planning-Resolution is included in this month's report. However, wanted to bring the topic to our attention as we may want to consider whether we pass a resolution in July and/or we want to ask our counties to pass a resolution in the future; reporting that to date, these resolutions have been passed and sent by PIHPs, CMHAM is holding meetings with MDHHS Leadership now and if they do not go well, we will likely be asked to move forward with these.

COMMITTEE REPORTS

Program & Planning Committee

New Expense Contract: HMCo Environmental Modification, Children's Supports Waiver (CSW)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Tim Hanna that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with CEI Community Mental Health at the total cost identified below for Environmental Modifications for the period of June 26, 2023 to October 30, 2023.

RATE SCHEDULE

Service	Company	Code & Modifier	Rate	Unit
Environmental Modification (Children’s Supports Waiver Service)	CEI Community Mental Health	S5165	\$14,696	Per Service

MOTION CARRIED unanimously.

New Expense Contract: Alberto Tamayo, MD

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Alberto Tamayo, MD to purchase psychiatric services from Alberto Tamayo, MD for the period of June 26, 2023 to September 30, 2023 and pay \$150/hour for those services, up to 19 hours per week. This is a provisional approval pending Dr. Tamayo receiving full medical licensure in the state of Michigan.

MOTION CARRIED unanimously.

New Expense Contract: Advanced Therapeutic Solutions, LLC

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract to purchase Recreational Therapy services and Art Therapy from Sophie LeFevre, owner of Advanced Therapeutic Solutions LLC, of Ypsilanti, Michigan for the rate identified below. This contract is for the period of July 1, 2023 through September 30, 2023.

Service Name	Service Code	Rate	Unit
Recreation Therapy	G1076 HN	\$66.54	Session, 45 minutes or more
Art Therapy	G1076 HO	\$66.54	Session, 45 minutes or more

MOTION CARRIED unanimously.

New Expense Contract: Camp Fish Tales

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract to purchase Respite Services from Camp Fish Tales for the rates identified below for the period of June 1, 2023 through September 30, 2023.

Rate Schedule:

Service Description	Billing Code	Modifier	Unit	Rate
Level 1 Respite care Services in out-of- home setting 6/4/23 - 6/9/23 6/11/23 - 6/16/23 6/18/23 – 6/23/23 6/25/23 - 6/30/23 7/2/23 - 7/7/23 7/9/23 – 7/14/23 7/16/23 - 7/21/23 7/30/23 - 8/4/23 8/6/23 - 8/11/23 8/13/23 - 8/18/23	H0045	UN - 2 consumers served UP - 3 consumers served UQ - 4 consumers served UR - 5 consumers served US - 6 consumers served	Per Diem	\$127.00 *max amount of \$762.00 per session
Level 1 Adult Respite Weekend Services in out-of- home setting 9/15/23 - 9/17/23	H0045	UN - 2 consumers served UP - 3 consumers served UQ - 4 consumers served UR - 5 consumers served US - 6 consumers served	Per Diem	\$83.33 *max amount of \$250.00 per session
Level 2 Respite care Services in out-of- home setting 6/4/23 - 6/9/23 6/11/23 - 6/16/23 6/18/23 – 6/23/23 6/25/23 - 6/30/23 7/2/23 - 7/7/23 7/9/23 – 7/14/23 7/16/23 - 7/21/23 7/30/23 - 8/4/23 8/6/23 - 8/11/23 8/13/23 - 8/18/23	H0045	UN - 2 consumers served UP - 3 consumers served UQ - 4 consumers served UR - 5 consumers served US - 6 consumers served	Per Diem	\$186.00 *max amount of \$1116.00 per session

Level 2 Adult Respite Weekend Services in out-of- home setting 9/15/23 - 9/17/23		UN - 2 consumers served UP - 3 consumers served UQ - 4 consumers served UR - 5 consumers served US - 6 consumers served	Per Diem	\$116.67 *max amount of \$350.00 per session
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Level 3 Respite Services in out-of- home 6/4/23 - 6/9/23 6/11/23 - 6/16/23 6/18/23 -- 6/23/23 6/25/23 -- 6/30/23 7/2/23 -- 7/7/23 7/9/23 --7/14/23 7/16/23 -- 7/21/23 7/30/23 - 8/4/23 8/6/23 -- 8/11/23 8/13/23 - 8/18/23	H0045	UN - 2 consumers served UP - 3 consumers served UQ - 4 consumers served UR - 5 consumers served US - 6 consumers served	Per Diem	\$254.00 *max amount of \$1524 per session
Level 3 Adult Respite Weekend Services in out-of- home 9/15/23- 9/17/23	H0045	UN - 2 consumers served UP - 3 consumers served UQ - 4 consumers served UR - 5 consumers served US - 6 consumers served	Per Diem	\$150.00 *max amount per session \$450.00

Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.

MOTION CARRIED unanimously.

Finance Committee

New Expense Contract: Xact Excavating, LLC

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into an expense contract with Xact Excavating LLC., 22105 T Drive North Olivet, Michigan 49076, for this asphalt project in the amount of \$248,852.00, to replace the South half of the parking lot area with new asphalt at 812 East Jolly Road Lansing, Michigan.

MOTION CARRIED unanimously.

Expense Contract Renewals

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize:

Expense Contract Renewal: Service Express

- CMHA-CEI to renew the Service Express contract for the period of July 1, 2023 through June 30, 2024 and pay \$45,096.24

Expense Contract Renewal: Dell Inc.

- CMHA-CEI to renew the current Microsoft Software Assurance license and maintenance contract from Dell Inc. and pay \$183,038.90 for the period of June 1, 2023 through May 31, 2026 at \$61,012.97 per year.

MOTION CARRIED unanimously.

Expense Contract Amendments

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize:

Indian Trails Camp DBA IKUS Life Enrichment Services

- CMHA-CEI to amend the contract with Indian Trails Camp Endowment Foundation to purchase Respite Services for the retroactive period of June 1, 2023 through September 30, 2023 and pay per the amended rate schedule below.

Rate Schedule:

Service Description	Modifier	Unit	Rate
H0045 Level 1 6 Day Camp Respite care services in out-of- home setting	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$145.83 Max total session cost of \$875

H0045 Level 2 6 Day Camp Respite care services in out-of- home setting	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$208.33 Max total session cost of \$1250
H0045 Level 3 6 Day Camp Respite care services in out-of- home setting	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$291.67 Max total session cost of \$1750

Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.

Expense Contract Renewal (Rate Change): HealthSource of Saginaw

- **CMHA-CEI to renew the contract with HealthSource of Saginaw to purchase inpatient hospital services at the updated rates indicated below for the period of October 1, 2022 through September 30, 2023.**

Code	Service	Unit	Rate
0100	Inpatient-Adults (all Inclusive)	Per Diem	\$1,000

MOTION CARRIED unanimously.

Expense Contract Amendment: McLaren Health Care Corporation

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to amend the contract with McLaren Health Care Corporation to add the McLaren Port Huron and McLaren Oakland locations to purchase hospital services at the rates indicated below for the period of May 1, 2023 through September 30, 2023.

CPT Code	Service	Rate
0100	Inpatient Care: Adult (All Inclusive)	\$978.50

MOTION CARRIED unanimously.

Acceptance of Budget Principles and Budget Development Calendar for Fiscal Year 2023/2024

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize The Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to accept the Budget Principles and Budget Development Calendar for Fiscal Year 2023/2024.

MOTION CARRIED unanimously.

Human Resources Committee

ACTION:

Second Quarter EEO Report

MOVED by Tim Hanna and SUPPORTED by Dale Copedge that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Second Quarter EEO Report from January 1, 2023 through March 31, 2023.

MOTION CARRIED unanimously.

Second Quarter Labor Relations Grievance Report

MOVED by Tim Hanna and SUPPORTED by Ryan Sebolt that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Second Quarter Grievance Report from January 1, 2023 through March 31, 2023.

MOTION CARRIED unanimously.

Special Executive Committee

Establishment of a Meaningful Input Ad Hoc Workgroup

Board Chair, Dwight Washington announced as the Chair, he would not be moving forward with the establishment of a meaningful input Ad Hoc Workgroup.

However, during the Special Executive Committee Meeting held on May 31st, 2023 the

decision was made to accomplish this work using the already established Consumer Advisory Council (CAC) meetings and establishing a 4-month pilot starting in August in which all members of the board will be invited to attend the existing CAC meetings and participate in breakout groups with CAC members to hear meaningful input first hand from members of CAC and engage in dialogue.

ACTION: An formal invitation will be sent from Rebecca West, Consumer Advisory Council (CAC) secretary, to CMHA-CEI Board of Director members to participate in the August, September, October and November, 2023 meaningful input sessions. Special thank you to Kay Randolph-Back for all of her work related to accomplishing this work.

Consumer Advisory Council

CAC Board Liaison, Raul Gonzales provided the following overview from the June meeting:

Highlights included:

- Introduction to Commission on Accreditation of Rehabilitation Facilities (CARF) Survey
- Board Member Proposal regarding Establishment of an Ad Hoc Workgroup for Meaningful Input
- Review Program & Planning (P&P) Draft Agenda – June 12, 2023
- Follow-up Discussion of CAC Goal #1: Orientation for Stakeholders and Creating and Sharing CAC Member Personal Bios
- MSHN Regional Consumer Advisory Council (RCAC)
- Group Closing Activity
- Announcements:
 - The CMHA-CEI Annual Potter Park Zoo Event is scheduled for August 26, 2023.
 - Walk-A-Mile (WAM) in My Shoes is scheduled for September 13, 2023 at the Michigan State Capitol.

Note: The new section was added to the CAC Snapshot at the request of board member, Maxine Thome entitled: CAC Recommendations to the Board of Directors was added effective June, 2023.

The next regularly scheduled meeting is Thursday, July 6, 2023 at 3:30 pm, and will be held via Zoom.

Community Access Committee

Board Committee Chair, Diane Holman provided updates from the May 22, 2023, and referred members to a copy of the minutes which were included in this evening's packet for details. Next meeting scheduled for Monday, July 24, 2023 @ 5:30 p.m.

Unfinished Business

None.

Public Comment

Daniel Arnold shared that that he is thankful that he is now in a position to give back to the community as he participates daily in healthy living groups within the community. Additionally, he gave a shout out to his Case Manager, and CEI psychiatrist reporting that he is working towards improvement in a lot of different areas of his life. Lastly he shared how thankful he is to participate daily in a healthy balance lunch daily for \$1.00 at Charter House and stated that he encourages others within the community who are eligible to partake.

Aleshia Echols, on behalf of the CMHA-CEI staff thanked the Board of Directors and Directors Group for their support of the Annual Employee Appreciation Event, reporting approximately 480 staff in attendance this year, and noting that last year was the first year that the new outdoor concept was introduced to staff, which went over with flying colors. (A decision made by CEO, Sara Lurie and Directors Group). Additionally, Ms. Echols offered special kudos to John Peiffer and the Facilities and maintenance staff, Special Projects Committee, and Rebecca West for their participation which helped to make this year's event a success. With regards to adding event planning to Ms. Echols job description, Ms. Echols assured Board member, Raul Gonzales that event/party planning falls under miscellaneous duties as assigned, and expressed that she is honored and grateful for the opportunity to assist with coordination and planning of this annual event.

Adjournment

The meeting adjourned at 7:21 p.m. The next meeting is scheduled for Thursday, July 20, 2023, beginning at 6:00 p.m., and will take place at 812 E. Jolly Road, Atrium, Lansing, MI 48910.

Minutes Submitted by:

Aleshia Echols

Executive Administrative Assistant