



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, February 10th, 2021

5:30 p.m.

Zoom Meeting

Committee Members Present:

Joe Brehler - Lansing, Eaton County, MI

Kay Randolph-Back - Eaton Township, Eaton County, MI

Raul Gonzales – East Lansing, Ingham County, MI

Emily Stivers - Meridian Township, Ingham County, MI

Dwight Washington – Bath Township, Clinton County, MI

Committee Members Absent:

Dianne Holman

Staff Present:

Darby Vermeulen, Errin Skinner, John Peiffer, Joyce Tunnard, Joanne Holland,
Stacia Chick, Sara Lurie, Sharon Blizzard, Shana Badgley, Ericanne Spence

Public Present:

None

Other Board Members Present:

Paul Palmer

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Raul Gonzales and SUPPORTED by Emily Stivers to approve the meeting minutes of January 13th, 2021.

MOTION PASSED with 5 votes in favor.

Members Present: Joe Brehler, Raul Gonzales, Emily Stivers, Kay Randolph-Back, Dwight Washington

Dianne Holman excused

Adoption of Agenda:

MOVED by Kay Randolph-Back and SUPPORTED by Emily Stivers to adopt the revised agenda of February 10th, 2021 with the removal of agenda item #12, 'Medicaid Revenue Update'.

MOTION PASSED with 5 votes in favor.

Members Present: Joe Brehler, Raul Gonzales, Emily Stivers, Kay Randolph-Back, Dwight Washington

Dianne Holman excused

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

FY21 Revenue Contract Amendment: Mid-State Health Network

Ericanne Spence presented this contract amendment for block grant reductions.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to approve the Contract amendment with Mid-State Health Network to provide Substance Use Disorder treatment for the period of October 1, 2020 through September 30, 2021. The amount of the contract with the \$105,330 reduction is \$1,328,818 for Cost Reimbursed programs. Fee for Service programs are not capitated.

MOTION PASSED with 5 votes in favor.

Members Present: Joe Brehler, Raul Gonzales, Emily Stivers, Kay Randolph-Back, Dwight Washington

Dianne Holman excused

Lease Contracts

MOVED by Dwight Washington and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following new lease contract and lease contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract: Lease Renewal - 1520 West Wieland DeWitt Township, Michigan

John Peiffer presented this lease renewal for the residential group home on West Wieland.

Expense Contract: Lease Renewal - 801 South Waverly Road Lansing, Michigan 48917

John Peiffer presented this lease renewal for Waverly Wellness clinic space.

Expense Lease Extension: Wardcliff Drive

John Peiffer presented this lease extension for one additional month for the Autism program at Wardcliff, until the new space on Remy Drive is ready for occupancy by the program.

Revenue Contract: New Lease - 616 Shiawassee Street Lansing, Michigan 48933

John Peiffer presented this new lease contract with Child and Family Charities for the residential group home on Shiawassee street.

MOTION PASSED with 5 votes in favor.

Members Present: Joe Brehler, Raul Gonzales, Emily Stivers, Kay Randolph-Back, Dwight Washington

Dianne Holman excused

Expense Contract - Amended Funding: Training and Coaching in Trauma Focused-Cognitive Behavioral Therapy

Errin Skinner presented an amendment to the TF-CBT grant, involving two training consultants. Both budgets have been amended for FY21.

ACTION:

MOVED by Dwight Washington and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with the list of training consultants below to provide training and coaching in Trauma Focused-Cognitive Behavioral Therapy to CMHSP's and pay up to the amounts listed below for those services for the period of October 1, 2020 through September 30, 2021.

Provider	Maximum Annual Cost
Kelly Wilson, LMSW	\$30,500
Jennifer Wilgocki, MA	\$41,600

MOTION PASSED with 5 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Kay Randolph-Back

Dianne Holman excused

Expense Contract Renewal: 44North Run Out Administrative Fees

Stacia Chick presented this item to clean up any remaining claims through 44North that are applicable to the 2020 calendar year. Kay asked about the new vendor for 2021 and how things are going in comparison to 44North's services? Stacia said the service EHiM is providing is different from the way 44North provided services, and this seems to be beneficial to some and not to others. There is a meeting in two weeks with a few directors and Gallagher to discuss this further.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with 44North to purchase administrative services for the CMHA-CEI Health Reimbursement Arrangement (HRA) claims run out period and pay \$20.00 per month, per employee enrolled in CMHA-CEI HRA plans as of 12/31/2020 for those services, for the period of January 1, 2021 through April 30, 2021.

MOTION PASSED with 5 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Kay Randolph-Back

Dianne Holman excused

Unfinished Business:

MOVED by Raul Gonzales and **SUPPORTED** by Emily Stivers to move into closed session to approve the January 13, 2021 Finance Committee closed session minutes.

A roll-call vote was taken on the motion to move into closed session.

Yes: Gonzales, Randolph-Back, Washington, Brehler, Stivers

MOTION CARRIED unanimously

The Finance Committee returned to open session at 5:56 p.m.

ACTION:

Moved by Kay Randolph-Back and Supported by Emily Stivers to approve the closed session minutes of January 13th, 2021.

MOTION PASSED with 5 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Kay Randolph-Back

Dianne Holman excused

New Business:

None

Public Comment:

None

Adjournment:

The meeting was adjourned at 6:00 p.m. The next regularly scheduled Finance Committee meeting is March 10th, 2021 at 5:30 p.m., via Zoom.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant